

# NATHAN HALE HIGH SCHOOL

May 7, 2019

Dear Parent/Guardian and Senior,

On Saturday, June 8, 2019, at 11:00 a.m., Nathan Hale High School will celebrate the graduation of the Class of 2019. Graduation is the single most important occurrence of every school year and the most significant in the high school career of each graduating senior. Commencement is an event rich in tradition and meaning and students acknowledge the traditional ceremony as a way of demonstrating pride and respect toward themselves, their classmates, community, and alumni. The commencement ceremony is a time to unite as a school community, while reflecting on the years of education and hard work each graduate has invested in making this day a reality. Together, parents, staff, and students will reminisce on the past and look forward to a future filled with endless opportunity and success for the graduating class of 2019. Also, the ceremony is a time for thanking those individuals who contributed in making the graduation possible, parents and staff.

Attached with this letter is a detailed information packet explaining the graduation ceremony and end-of-year activities. At the conclusion of the informational packet, you will also find a copy of the **Graduation Ceremony Agreement, which must be signed by both you and your graduate, and returned to the school's main office by Monday, May 20, 2019.**

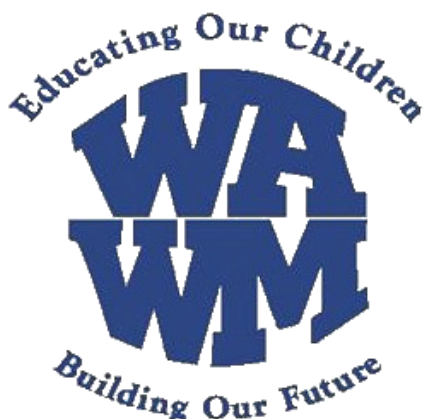
We hope the information will assist in creating a graduation experience which is meaningful and memorable for all participants and their guests.

Sincerely,

Matthew Lesar  
School Principal

Scott Pritzl  
Graduation Coordinator

Ryan Lindberg / Chris Klinkner  
Senior Class Advisor



# Class of 2019 Graduation Information and Agreement

## Cap/Gown/Announcement Distribution

Distributed week of April 8

- ✓ Caps, gowns, announcements, and other graduation materials ordered through Jostens were delivered previously during lunch on April 10th. Any not picked up at that time are available in the main office.
- ✓ Jostens has contacted each of your homes by mail with any additional invoice information
- ✓ If you have any questions regarding your order, you need to contact Jostens directly at (800) 567-8367.

## Senior Class Photo

Taken Tuesday, April 30

On Tuesday, April 30, 2019 during homeroom School and Sport Pics was at Nathan Hale High School to take the official Class of 2019 senior class photo. To order this class photo please visit <http://www.schoolandsportpics.com/home-1.html> under "order school photos" on the main page and then "candids & events" or call #262-439-4083 after it is uploaded May 14th.

## Responsibility & Behavior

As stated during numerous senior gatherings, the expectations of a graduate adhere to the Nathan Hale Activity Code, Rules & Responsibility Handbook, and The Husky Way. At Nathan Hale, we have set standards and expectations for strong individuals seeking to graduate. Thus, always keep at the forefront of your mind making good choices as your final days at Nathan Hale come to a close. Spend time being with friends and enjoy these last days and do so in a way that does not undermine others or creates a compromising situation.

Students who do not adhere to these standards and expectations will have consequences. Consequences will range based on the offense, but be assured, attendance at the Senior Picnic, Senior Dinner Dance, and Graduation is a privilege, not a right and administration reserves the right to exclude you from these events based on poor choices or negative behavior.

## Senior Dinner Dance

Thursday, June 6, 2019 @ South Second (838 S. 2nd St. Milwaukee, WI)

- ✓ Arrival: 5:30 p.m.                      Dinner: 6:15 p.m.                      Dancing: 8:30 p.m. – 10:30 p.m.
- ✓ Formal Dance: Black and White theme
- ✓ Memory Books will be handed out as favors. If you want a memory book, but are not attending the dance, you may order one when dance tickets are sold.
- ✓ Tickets: \$ 40.00 (may use your Safe & Sober dance voucher for discount)  
\*Will be sold May 20th through May 24 in the Commons before and after school. No tickets will be sold after this date!!!

## Senior Picnic & Mural

Friday, June 7<sup>th</sup>

- ✓ The 2019 Senior Picnic will take place at 1:00 pm on grass area outside the weight room following graduation rehearsal. At this time you will also have an opportunity to sign the Senior mural.
- ✓ Students will be free to come and go as they please. No admission cost or RSVP is required.
- ✓ A grill-out lunch will be provided by Sodexo and will be served after rehearsal.
- ✓ Activities will include volleyball, lawn games, kickball, and yearbook signing.

## Semester II Exams

June 4<sup>th</sup>, 5<sup>th</sup>, & 6<sup>th</sup>

### Tuesday, June 4, 2019---Last Full Day Of School

7:45-1:12 pm	Normal Class Schedule for all students
1:16-2:06 pm	Hour 7 Exam (Seniors Only)
2:10-3:30 pm	Hour 8 Exam (Seniors Only)
3:00 pm	Students are released

### Wednesday, June 5, 2019

7:30-8:20 am	Student Help Time
8:30-9:30 am	Hour 1 Exam (All Students)
9:40-10:40 am	Hour 3 Exam (All Students)
10:50-11:50 am	Hour 4 Exam (All Students)
10:50 am	Students are released or exam make-up

### Thursday, June 6, 2019

7:30-8:20 am	Student Help Time
8:30-9:30 am	Hour 5 Exam (All Students)
9:40-10:40 am	Hour 6 Exam (All Students)
10:40 am	Students are released or exam make-up

### Friday, June 7, 2019 - Seniors NO exams / late start

7:30-8:20 am	Student Help Time
8:30-9:30 am	Hour 7 Exam (Freshmen, Sophomore, Juniors Only)
9:40-10:40 am	Hour 8 Exam (Freshmen, Sophomore, Juniors Only)
10:40 am	Students are released for summer or exam make-up time
10:45 am	Seniors report to school for Graduation Rehearsal after exams
1:00 pm	Sign Senior Mural & Cook-out

**By the first day of semester exams (June 4<sup>th</sup>), all seniors eligible for graduation must have completed the following:**

- ✓ All course work must have been completed and all graduation requirements satisfied.
- ✓ All disciplinary consequences issued by staff members or administrators must have been served
- ✓ Students must have all fines and fees paid before receiving graduation tickets
  - ✓ This includes replacement costs of all borrowed Nathan Hale High School library materials
  - ✓ **Only cash** will be accepted at this point in the year!!!

## Lockers/Books

Thursday, June 6, 2019

- ✓ Your hall, gym, and shop lockers must be cleaned out by Thursday, June 6<sup>th</sup> immediately following 6<sup>th</sup> hour exams
- ✓ All school-owned books must be returned in the library by Thursday, June 6<sup>th</sup>
  - Textbook return will take place in the library during all three exam days.
  - Library books are to be returned to the Library.
  - Books **may NOT** be left in lockers. Any books left in a student's locker will result in a \$5 fine per book and be added to your obligations.
- ✓ The school is not responsible for any items left in your locker(s) after June 7<sup>th</sup>.
- ✓ Any items left in lockers will be donated to charity.

## Outstanding Debts

Due: Thursday, June 6<sup>th</sup>

- ✓ Please go to the main office to pay all outstanding debts before 3:00 p.m. on Thursday, June 6<sup>th</sup>.
- ✓ Parents may also pay with a credit card using Skyward Family Access.
- ✓ You will be notified during the graduation rehearsal on June 7, 2019, of any last minute book fines or other charges so that you will be able to pay them by 3:00 p.m. that day.
- ✓ Students will **not** receive their graduation tickets until all outstanding obligations are paid.
- ✓ Students will **not** participate in the Graduation Ceremony until all outstanding obligations are paid.
- ✓ **CASH ONLY is accepted at this time!**

## Graduation Rehearsal

Friday, June 7<sup>th</sup> – 11:00 a.m.

- ✓ Graduation Rehearsal will be held on Friday, June 7, 2019 in the Main Gym
- ✓ Rehearsal will begin at **11:00 a.m. sharp** and should take about two (2) hours
- ✓ You are to meet your homeroom teacher in the gym at **10:45 a.m.**
- ✓ **ANY SENIOR WHO DOES NOT ATTEND GRADUATION REHEARSAL WILL NOT BE PERMITTED TO PARTICIPATE IN THE GRADUATION CEREMONY! PLAN ACCORDINGLY!**
- ✓ If any “extreme” circumstances arise which will affect your attendance at rehearsal, you **MUST** contact Mr. Pritzl (414)531-3134 or prits@wawmsd.org **before June 7<sup>th</sup>!**
- ✓ Any senior whose actions and/or behavior indicate that they are under the influence of alcohol and/or other drugs or other suspendable offense while attending the Senior Dinner Dance, Senior Picnic, Graduation Rehearsal, or Graduation will be removed, suspended from school and as a result **WILL NOT** be permitted to participate in the graduation ceremony.
- ✓ Seniors will have the opportunity to sign the Senior Mural following the rehearsal prior to the picnic.

## Graduation Admission Tickets

Distributed on Friday, June 7, 2019 at rehearsal

- ✓ Each senior will be given four (4) tickets for family/guests to be used as admission to the Graduation Ceremony. All available tickets will be distributed to the graduates.
- ✓ **THE ADMINISTRATION AND STAFF WILL NOT HAVE ANY EXTRA TICKETS OR REPLACEMENT TICKETS TO BE DISTRIBUTED FOR ANY REASON**
- ✓ Tickets will be issued during the graduation rehearsal on Friday, June 7<sup>th</sup>. ***These tickets should be kept in a safe place as they will not be replaced if lost or stolen!***
- ✓ **Due to limited seating, admission to the Graduation Ceremony in the gymnasium is by TICKET ONLY, absolutely no exceptions!!** Thank you in advance for cooperation in this matter. Overflow seating will be available in the air-conditioned auditorium. No admission tickets are required to watch the ceremony via closed-circuit television in the auditorium.

## **2019 Commencement Ceremony Saturday, June 8, 2019 – 11:00 a.m.**

- ✓ A final reception will be held for graduates in the Cafeteria at 10:00 a.m.
- ✓ All graduating seniors are to meet with their homeroom teacher in their assigned area **no later than 10:30 a.m.**
- ✓ You will assemble in this area and **line up in the appropriate order by 10:45 a.m.**
- ✓ Please DO NOT enter the gymnasium prior to commencement exercises
- ✓ After the recessional, you are to go directly to the Auxiliary Gym to pick up your diploma
- ✓ Diplomas **will not** be mailed to you if you do not pick it up after the ceremony. You must then pick it up in the main office. The main office is open from 7:00 a.m. to 3:00 p.m. during the summer. The graduate must be present when picking up the diploma.

## **Graduation Ceremony Pictures**

Due to possibly inadvertently disrupting the ceremony by taking pictures, we have obtained a professional photographer to take pictures of each graduate as they receive a diploma.

- ✓ **Empire Photography** has been contracted to take a professional picture of each senior as he/she receives his/her diploma. Each family whose contact information has been received will receive proof images either through e-mail or mail. Picture packages may be ordered for a nominal fee. Empire will contact families directly concerning this. Please understand that Nathan Hale High School has absolutely no control over the distribution and timeliness of the photos or delivery.
- ✓ Please contact **Empire at #800-747-2941 or [customerservice@empirephotos.com](mailto:customerservice@empirephotos.com) directly for additional information related to these photos**
- ✓ Parents/Guests are welcome to take pictures in the commons or outside of the school before or after the ceremony. They may also take pictures during the ceremony itself, but only from their seats. Again, no one will be allowed to come down to the gym floor during the graduation ceremony.

## **Graduation Ceremony Rules**

1. The formal nature of the ceremony requires appropriate dress, therefore, the following dress code guidelines apply:
  - ✓ **Young Men** are to wear dress slacks (non-denim), socks, dress shoes (no tennis shoes), and a dress shirt (tie suggested)
  - ✓ **Young Women** are to wear appropriate dress (dress, dress slacks [non-denim], shirt or blouse, and skirt), and dress shoes or sandals
  - ✓ No flowers are to be pinned on gowns or carried during the ceremony and gowns should be fully zipped closed
  - ✓ Commencement caps are not to be tampered with, written on, or decorated
  - ✓ No one will be allowed to wear sunglasses during the ceremony

2. Students are to remain quiet during the ceremony and act in a courteous manner, respecting speakers, staff members, and fellow graduates at all times.
  - a. Noise makers, liquid string, beach balls, other toys, or other items intended to disrupt the ceremony will not be allowed.
  - b. If a graduate is found to be under the influence of alcohol or drugs, they will not be permitted to participate and will be removed from the school.
  - c. Any student who is removed will not receive his/her diploma on the day of the ceremony and will be required to report for an administrative hearing the week of June 10, 2019.
3. Due to fire codes and disruption caused by guests leaving their seats to take photographs, no one will be permitted on the gym floor or in the entrance areas during the graduation ceremony. Spectators must remain seated during the entire ceremony.
4. Parents/guardians and students should be advised that certain requirements must be met before the student is able to participate in the Graduation Ceremony and that participation in the ceremony and other graduation related events is voluntary and a privilege, not a right.

If you wish to participate in the ceremony, both the parent/guardian and the student (even if student has reached age of majority) must complete the appropriate section on **the last page of this packet**.

If you choose **NOT** to participate in the ceremony, please indicate this also.

**\*\*\*THIS FORM MUST BE RETURNED BY MONDAY, MAY 20!\*\*\***

No student will be allowed to participate without having signed and returned this agreement.

Failure to return the graduation agreement by the date above will indicate that you have chosen **not** to participate in the voluntary Graduation Ceremony on Saturday, June 8th.

Your Nathan Hale High School diploma may then be picked up in the main office starting on Monday, June 10, 2019 provided all obligations have been met.

# 2019 Nathan Hale High School Graduation Agreement

Please complete the appropriate section below and **return this entire form** to the Nathan Hale High School Main Office by **MONDAY, MAY 20!**

*Fill out this portion if you plan on participating in the Graduation Ceremony.*

We, the parent/guardian and student, understand and agree to comply with the rules set forth for the 2019 Graduation Ceremony as stated on the previous pages.

\_\_\_\_\_  
Student's Name (please print)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Signature of Parent/Guardian

*Fill out this portion if you plan to NOT participate in the Graduation Ceremony.*

We, the parent/guardian and student, understand that participation in the Graduation Ceremony is voluntary and we are aware of our student's decision NOT to participate in the ceremony. We understand that in order to receive a diploma all obligations are requirements still must be met before receiving a diploma.

\_\_\_\_\_  
Student's Name (please print)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Signature of Parent/Guardian

**RETURN THIS PAGE TO THE MAIN OFFICE BY Monday, May 20th.**