The Forms & Fees Day is designed for convenience and to prevent unnecessary interruptions of the educational process during the beginning of the school year. Students and parents will be able to take care of a number of important items in a condensed period of productive time.

Students and parents should report to the COMMONS ENTRANCE (west side of building).

When students arrive at Nathan Hale, a number of STATIONS will be set up. See attached.

All MANDATORY FORMS and OPTIONAL FORMS are available on a table outside the main office as well as our website: https://Hale.wawm.k12.wi.us  School Information tab

Stations close at 6:00 so please plan accordingly.

*** WE CANNOT ACCEPT BOOK RETURNS ON FORMS & FEES DAY. ***
RATHER, STOP BY THE MAIN OFFICE BEFORE AUGUST 14th TO CREDIT YOUR STUDENT’S ACCOUNT.

If you are unable to make this day . . .
Stop by the main office ANY day afterward between 7:00 am & 3:00 pm.
Bring your paid Skyward receipt or cash/check and completed forms.
STATION 1: COMPLETED FORMS - Commons

Hand in the following MANDATORY forms before advancing to the next station. ALL forms listed below are on the website, on a table outside the main office beforehand, and will be available on a table at this station.

MANDATORY FORMS:

✓ 1. Student Emergency Contact Form/Annual Student Health Condition Form
All students must have this on file. It is most helpful especially in emergency situations. Address changes must be reported to the Enrollment Center located at 1205 S 70th St – 5th floor. We are unable to make changes to addresses at our building.

IMPORTANT: ACCURATE E-MAIL ADDRESSES ARE CRITICAL TO COMMUNICATIONS. IMPORTANT INFORMATION IS COMMUNICATED THROUGH E-MAILS, PHONE MESSAGES, AND POSTINGS ON OUR WEBSITE.

NOTE: IF YOU UNSUBSCRIBE TO OUR E-MAILS, YOU WILL NOT RECEIVE VITAL INFORMATION CONCERNING GRADES, PARENT CONFERENCES, SOCIAL ACTIVITIES AND EVENTS, SPORTS, CONCERTS, ETC.

✓ 2. District Technology Usage Agreement 2019-20

OPTIONAL FORMS:

✓ FREE and REDUCED SCHOOL MEAL INFORMATION and APPLICATION – Turn in at Station 4. This includes the Share Form to waive or reduce school fees.

✓ MEDIA OPT-OUT NOTIFICATION (Lavender)

✓ NOTICE OF REFUSAL TO RELEASE DIRECTORY DATA (Blue)

✓ ASTHMA CARE PLAN

✓ INSURANCE

✓ YEARBOOK ORDER FORM (Orange)

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RATHER, STOP BY THE MAIN OFFICE BEFORE AUGUST 14th TO CREDIT YOUR STUDENT’S ACCOUNT.
STATION 2: STUDENT RIGHTS & RESPONSIBILITIES HANDBOOK - Commons (North area before stairs)

The West Allis-West Milwaukee School District no longer prints the annual WAWM Student Rights & Responsibilities Booklet. They will send you an e-mail with instructions on how to submit an electronic signature for receiving the booklet prior to Forms & Fees Day. Check your Spam if you didn’t receive it.

Check in here for signature verification. Be sure you sign the WAWM Student Rights & Responsibilities Booklet using the district e-mail process.

If you didn’t, laptops and assistance will be available here to complete the signature requirement.

STATION 3: PARENT GROUPS & YEARBOOK - 1st floor hallway along Art rooms east towards cafeteria

Athletic Booster Club:   www.haleboosterclub.org

Friends of Music:   hale.wawm.k12.wi.us  Parent  Friends of Music

PTSA : hale.wawm.k12.wi.us  PTSA

Yearbook: $68: Two ways to order:

1.) Yearbook staff members will be available to assist you on Forms & Fees Day with the ordering of your student’s 2019-20 yearbook. The order form is available on the Hale website: hale.wawm.k12.wi.us  click on Students  Purchase a Yearbook. Payment of $68 will be accepted in the form of check or cash. All of the options will be available to customize your student’s yearbook. A receipt will be issued at the time of purchase. Keep it in a safe place. PLEASE . . . DO NOT COMBINE YEARBOOK PAYMENT WITH SCHOOL FEES PAYMENT. SEPARATE CHECKS PLEASE.

2.) Go to yearbookforever.com, select our school, and pay by credit/debit card or PayPal. Be sure to print a receipt and keep it in a safe place.

Take advantage of this low, low price TODAY!! The price after today is $73 and will increase in May to $80 cash.

✔ SENIOR PORTRAITS: You should have already had your senior yearbook portrait taken. It is important that a copy of your portrait reach Nathan Hale in time for the first yearbook shipment. E-mail, scan, or send a CD of your picture to Ms. Wippich BEFORE DECEMBER 1, 2019.
Skyward Family Access is open for payments on-line with a credit card BEFORE Forms & Fees Day. Bring your paid receipt or a screen shot to the cashier. There will not be computers available to check accounts. (We do not have credit card readers to take credit payments.)

CASH or CHECKS only are accepted on Forms & Fees Day. (Write the student’s name & grade on the "MEMO” line of the check especially if it’s different than the name on the check.)

PLEASE . . . DO NOT COMBINE YEARBOOK PAYMENT WITH SCHOOL FEES PAYMENT. SEPARATE CHECKS PLEASE.

** If you have had a check returned to us with non-sufficient funds (NSF) in the past then we will not accept a check. **
*** Please pay with CASH or on-line with a credit card ***

☑️ PAST DUE OBLIGATIONS
PAST DUE OBLIGATIONS FROM INFINITE CAMPUS AND SKYWARD WILL BE ATTACHED TO EACH RECEIPT FOR YOUR CONVENIENCE. PLEASE CHECK SKYWARD FAMILY ACCESS AHEAD OF TIME FOR ANY PAST DUE AMOUNTS. THESE MAY BE PAID WITH YOUR CREDIT CARD. BRING IN YOUR RECEIPT. You may call our main office at any time to ask the amount or pick up a copy of the past due obligation on your student’s account.

PAST OBLIGATIONS MUST BE PAID IN ORDER TO CONTINUE THROUGH THE REMAINING REGISTRATION PROCESS.

*** WE CANNOT ACCEPT BOOK RETURNS ON THIS DAY. ***

PLEASE TAKE CARE OF RETURNING ANY BOOKS OWED BEFORE FORMS & FEES DAY FOR CREDIT TO YOUR STUDENT’S ACCOUNT.

☑️ 2019-20 SCHOOL FEE: $105*

* Or, half at $52.50 if you qualify for REDUCED lunch AND turn in the Share Form.

(The Share Form will be accepted in lieu of paying current school fees for those who qualify.)

☑️ LOCKS: $6
New Students, 9th graders, and any current student who needs a new one.
ALL lockers require a lock that must be purchased at our school. Do NOT put any non-Hale lock on a locker or it will be cut off. The only locks that may be used are sold through our school. This helps us keep records of combinations. Students keep these locks for all the years they attend Nathan Hale. If a lock was left on a locker at the end of last year it was removed by custodial staff so a new lock will have to be purchased. Locker assignments will be printed on student schedules.
YEARLY STUDENT PARKING PERMITS: $80
Pay here then fill in the yearly application and receive your new 2019-20 parking hanger. The Parking Permit order form and Rules and Regulations sheets are available under “Optional” forms on the website. Fill it out and print it before coming to Forms and Fees day for quicker service. This must be renewed yearly -- last year’s permit is not good this year. Please be prepared to describe your car’s make, model, year, and license plate number. Parking permits will be handed out only if 2019-20 school fees AND past obligations have been paid.

Students are expected to follow all parking rules and regulations described in the signed agreement. Violating these rules and regulations are subject to a parking ticket from the West Allis Police Department. Any remaining parking permits will be available for purchase before or after school in the main office throughout the school year.

GRADUATION FEE: $20
SENIORS ONLY
This nominal fee covers a small portion of all the costs of graduation such as diploma, diploma jacket, flowers, tickets, programs, additional bleacher seating rental, and sound & audio rental. It must be paid at this time or you cannot proceed through the remaining stations. Fee waivers do not apply.

SCHOOL MEAL INFORMATION & APPLICATION (includes SHARE FORM)
Completed forms not done on-line may be turned in to any cashier along with any other payments. In order for your fees to be waived an additional form called the “Share Form” must be completed. Share forms will be available here as well.

- Final approval of this form is up to the district – questions regarding eligibility, forms, status should be directed to Gayle at Sodexo: (414) 604-4451.
- If you were approved at another school, please bring verification.
- This does not waive school fees. You must fill in the Share form (last page of app) to qualify.
- This does not waive athletic fees, instrument rental, or the graduation fee.

PLEASE . . . DO NOT COMBINE YEARBOOK PAYMENT WITH SCHOOL FEES PAYMENT. SEPARATE CHECKS PLEASE.

A cashier will initial your receipt once fees are paid or Share Form turned in. Show this initialed receipt to the counselor at Station 5.

STATION 5: CLASS SCHEDULES - North Cafeteria

Class schedules including locker assignments will be handed out only if 2019-20 school fees AND past obligations have been paid at the fees table. Show your initialed receipt from Station 4 to the counselor.

We encourage ALL students to walk through their schedule to find classrooms and locker, especially freshmen.

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RATHER, STOP BY THE MAIN OFFICE BEFORE AUGUST 14TH TO CREDIT YOUR STUDENT’S ACCOUNT.
FIRST DAY OF SCHOOL: TUESDAY, SEPTEMBER 3.

PICTURE DAY IS WEDNESDAY, SEPTEMBER 18.

Textbooks will be handed out the first week of school.

SPECIAL NOTE:

A $35 service charge will be assessed for any returned checks due to insufficient funds. (If you have had insufficient funds in the past, we will not accept a check. Please pay with cash, money order, or on-line with a credit card.) NO POST-DATED CHECKS CAN BE ACCEPTED.

NO SUPPLY LISTS:

We do not provide supply lists at the high school level. We encourage you to purchase whatever your child likes to write with and write on. Any specific teacher requests will occur the first days of school.