

West Allis
Nathan Hale High School
“Home of the Huskies”



2017-2018
Student & Parent
Information & Expectations Guide

Dedicated to Academic Excellence
and
Committed to Personal Achievement

Nathan Hale High School
11601 West Lincoln Avenue
West Allis, WI 53227
(414)604-3200

<http://www.wawm.k12.wi.us/Schools/Hale/index.htm>

Administration's Message & Welcome

Dear Parents:

It is with great enthusiasm that we welcome students and parents alike to the Nathan Hale High School community. Our high school has established a rich tradition of excellence in the areas of academic, athletics, technology and fine arts. It is our continual goal to maximize the potential of each student as we work in partnership with families to focus on both academic and personal excellence.

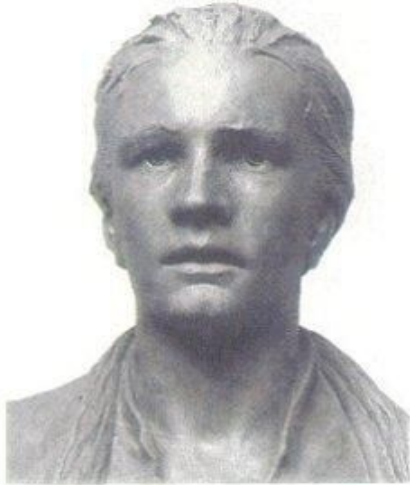
This guide was designed to serve as a resource in helping families understand Nathan Hale High School's opportunities and expectations. Also included are those policies and procedures developed to establish a safe learning environment where students are able to flourish and experience success. We ask that you review this guide your child(ren) so that he/she understands what is expected and where help can be found. Please refer to this guide throughout the year as you encounter questions and seek pertinent information.

Our hope is that you utilize the many and varied resources available here at Nathan Hale High School in making the most of your child's educational experience. Our wish is that you and your family become a part of our strong high school community. For students, we have many clubs and organizations for them to join and many athletic teams of which they can compete. For parents, we have three wonderful and supportive parent groups for you to join and be active in including the PTSA (Parent Teacher Student Association), the athletic Booster Club, and Friends of Music. Your participation is both valued and welcomed as together we shape the lives of each student entering our doors.

Partners in Education,

Nathan Hale Administrative Team

*About American Hero, Captain Nathan Hale
and
The Education at West Allis Nathan Hale High School...*



Nathan Hale is a symbol of American patriotism. He was executed on September 22, 1776 for trying to help free his country. Nathan Hale wasn't just a patriot. He graduated from Yale University at 18 and became a teacher, a job he clearly loved. He even started a class for girls, at a time when girls weren't thought capable of being educated. He was widely remembered by friends as intelligent, compassionate, outgoing, --- and even handsome. Some stories say he even played an early version of football. What he is most remembered for however, are his deeds in the Revolutionary War. Nathan was asked to join George Washington's first Army Ranger Corps in 1776, and volunteered to enter New York City in disguise to observe the movements of the British troops. Having accomplished his mission, he was trying to

leave New York when he was recognized and captured. At his execution, Captain Hale made a short speech, which was later recorded by a British officer who was moved by the young man's courage. **"I only regret,"** Nathan Hale began, **"that I have but one life to give for my country."** He was only 21 years old. He never wrote anything important, never owned any property, never married or had children, and never fought in a battle. But in the final moments of his life, Nathan Hale gave his country a motto by which we can all live. Students attending Nathan Hale High School are proud that they attend a school named after a great American.

Students and parents are vital components in the overall process of education. At Nathan Hale High School, the staff makes every attempt to create the best opportunity for all students to learn, but in order to make the educational experience complete, student and parent involvement is necessary. We hope all students and parents find their time at Nathan Hale High School a positive experience.

We encourage students and parents to contact teachers, office staff, and administrators with questions, concerns, and problems. We also encourage parents to become involved in the PTSA, Booster Club, Friends of Music, and to take advantage of other opportunities to be a part of their child's education. We encourage students to become involved in activities and/or athletics to make their high school experience more complete.

At Nathan Hale High School, we are committed to creating a positive learning environment to foster a comprehensive education and academic and human excellence. We sincerely extend our highest hopes, expectations, and efforts to each student who attends Nathan Hale High School. We need parent, students, teachers, and the community to make the circle of education complete! Help us help each student achieve his/her educational goals!

Mission Statement

Nathan Hale High School provides a comprehensive curriculum in a safe, respectful, and challenging learning environment that encourages students to maximize their potential and to achieve success within our community, the world of work, and places of higher learning.

Vision Statement

Nathan Hale High School staff and parents will collaboratively guide students through a rigorous, balanced curriculum, utilizing differentiated instruction and assessment so that students will take responsibility for reaching their fullest potential in a safe, tolerant environment fostering the growth of respect and integrity and enabling them to assume a productive role in the community.

School Beliefs

We believe...

- *Students are prepared for post-high school education and career pursuits.*
- *The staff, students, parents, and community share in the responsibility for a sound educational program.*
- *Daily attendance, active participation, and completion of all course work promote higher achievement.*
- *Curricular programs and extracurricular activities prepare students for life-long recreational, cultural, and community pursuits.*
- *Varied learning styles are recognized when guiding students to success.*
- *Personal responsibility, honesty, self-discipline, and wellness are promoted and modeled by the entire educational community.*
- *Students and staff respect the rights of others and accept individual differences.*
- *Continuous communication among school, students, staff, parents, and community assists in understanding the concerns of these groups.*
- *Our school will continue to improve as the school and community cooperatively guide its course.*



THE HUSKY WAY



	HALLWAYS	CAFETERIA	AUDITORIUM	STUDY HALLS
RESPECTFUL	<ul style="list-style-type: none"> • Use trash/recycling bins • Present pass to staff • Communicate in a courteous manner • Follow directions from staff 	<ul style="list-style-type: none"> • Follow directions from staff • Be polite and courteous 	<ul style="list-style-type: none"> • Give your full attention • Acknowledge with positive applause • Sit facing forward with your feet on the floor • Follow directions from staff 	<ul style="list-style-type: none"> • Be polite and professional • Maintain personal boundaries • Follow directions from staff
RESPONSIBLE	<ul style="list-style-type: none"> • Move purposefully and arrive on time • Electronics – Used at a personal volume • Carry Pass 	<ul style="list-style-type: none"> • Check out all items with cashier • Electronics – Used at a personal volume • Leave area clean, dispose of everything in the proper receptacle 	<ul style="list-style-type: none"> • Arrive on time • Leave all food and beverages outside the auditorium • Sit where directed, remain in seat • Electronics used at teacher discretion 	<ul style="list-style-type: none"> • Bring all materials • Be in the room on time • Electronics – Used at a personal volume • Keep areas clean
SAFE	<ul style="list-style-type: none"> • Keep pathways clear for others to pass • Keep exterior doors closed and secure 	<ul style="list-style-type: none"> • Remain in the cafeteria until released • Keep all food and objects to yourself • Present pass to staff when leaving cafeteria early 	<ul style="list-style-type: none"> • Walk • Keep aisles clear 	<ul style="list-style-type: none"> • Keep pathways clear • Remain in assigned seat



THE HUSKY WAY



	RESTROOMS/LOCKER ROOMS	EVENTS AND ASSEMBLIES	PARKING LOT
RESPECTFUL	<ul style="list-style-type: none"> • Leave area clean and dispose of used materials in proper receptacles 	<ul style="list-style-type: none"> • Behave respectfully during the National Anthem or Pledge of Allegiance • Use positive language, gestures, and actions • Act humbly in victory and gracious in defeat 	<ul style="list-style-type: none"> • Park in designated areas • Be considerate of our neighbors
RESPONSIBLE	<ul style="list-style-type: none"> • Use facilities appropriately • Return to class promptly • The use of electronic devices is strictly prohibited 	<ul style="list-style-type: none"> • Leave area clean and dispose of everything into the proper receptacle • Keep personal items locked in locker 	<ul style="list-style-type: none"> • Display parking permit in your vehicle window • Lock your bike at a bike rack • Keep the parking lot clean
SAFE	<ul style="list-style-type: none"> • Inform staff if bathroom is lacking toiletries, is in need of repair, or cleaning 	<ul style="list-style-type: none"> • Walk up and down bleacher stairs • Use equipment properly 	<ul style="list-style-type: none"> • Cars and bikes - drive slowly and observe traffic rules • Stay alert and be aware of surroundings

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Important Telephone Numbers

Main Office (414) 604-3200
Main Office FAX 546-5734
Attendance 604-3201

Administration

Principal, Mr. Matt Lesar 604-3211
Assistant Principal (A-K), Ms. Connie Bergmann 604-3215
Assistant Principal (L-Z), Mr. Aaron Norris 604-3213
Academic Dean, Ms. Mary Washbush 604-3218
Athletic Director – Hale - Mr. Elliot Kramsky 604-3219
Athletic Department FAX 321-8487

Student Services

Student Support Services, Room 235 604-3220
Student Support Services FAX 546-5950
Gail Reisenauer, School Counselor (A-D) 604-3227
Brandi Anthony, School Counselor (E-J) 604-3222
Maura Eyl (Hennessy), School Counselor (K-N) 604-3229
Karin Houston, School Counselor (O-Sh) 604-3225
Nikki Levine, School Counselor (Si-Z) 604-3221
School Social Worker, Ms. Jaime Goelz 604-3240
School Resource Officer , Sergeant Marla Martin 604-3217

*To contact a teacher directly, call the main office and then enter the teacher’s voice mail number. If you do not know the teacher’s voice mail, wait for the telephone prompt that will indicate how to proceed.

* * * * *

Disclaimer:

This guide contains policies, practices, and procedures but is not intended to be all-inclusive and is not intended to supersede or conflict with the Board of Education policies, State of Wisconsin statutes, federal laws and regulations, or revised school rules and procedures. Additional rules and procedures, or revisions of existing school rules and revisions, will be announced to students as they become effective throughout the school year. These additions or revisions are considered part of this guide and the expectations for Nathan Hale students. Any questions regarding school rules and procedures may be addressed to any of the administration.

Where to Go With Questions

To Report an Absence	Attendance Office/Room 102
If Tardy to School (Before 8:37 a.m.)	The “Commons” for check-in
If Tardy to School (After 8:37 a.m.)	Front Security Desk by Room 100
To Use the Elevator	Main Office, Room 104
Lost and Found	Main Office, Room 104
Bus or Parking Issues	Main Office/Room 104
Going on Vacation	Attendance Office/Room 102
If Sick at School	Attendance Office/Room 102
Locker Problem	Main Office/Room 104
Concern with a Teacher	Teacher / School Counselor / Administration
Academic Issues / Concerns	Teacher / School Counselor / Administration
Peer Mediation	School Counselor
Class Scheduling Issues	School Counselor
Career Information	School Counselor
Law Enforcement Issues	Police Liaison Officer, Room 104
Athletic Questions/Concerns	Athletic Director, Room C159
Non-Athletic Activity	Advisor
Lost ID Card (\$5 Charge)	Ms. Alt, Library
Library Media Center Issues	LMC
To Serve an Office Detention	Room 100 Before & Room 173 After School
To Serve a Weekend School Detention	Cafeteria (selected Fridays)
To Purchase a Lock	Main Office, Room 104
Free/Reduced Lunch	Main Office, Room 104
Textbooks (During the school year)	Ms. Alt / Library
Work Permits (\$10)	Room 100

Academic Achievement Policy

*Students reach their full academic potential at Nathan Hale High School
by proficiently completing all course work.*

- Students and their parents share the responsibility of working with school staff to ensure all course work is completed. Parents are able to regularly check Skyward (beginning in November) for missing work and grades.
- Teachers will notify students who are missing course work on a timely basis.
- In addition to using the school-wide computer program to record grades, teachers may develop a method of recording all course work (e.g. moodle, google docs, student planner, assignment notebook, three-ring binder of assignments, etc.) so students can retrieve information regarding missing course work. It is the responsibility of the student to know how to retrieve missing work in each class.
- All Freshmen students will keep a daily record of assignments/homework for each class in a planner.
- Students are expected to be actively engaged in all class learning activities (e.g. no sleeping in class, letter writing, off-task behavior, using a cell phone for non-educational purposes, etc.).
- Teachers will provide students with eight grade reports a year, including progress reports and semester grades.
- Parents are encouraged to read each newsletter to keep track of important information and to attend parent-teacher conferences.
- Teachers and counselors will work with those students who do not complete course work because of difficulty with comprehension and those students who complete all work but still have failing grades. Individual learning plans, supports, and interventions will be developed as needed.
- Students who fail to participate in the improvement services because of poor behavioral choices will face consequences, such as Weekend School, detentions, etc.
- Students will be able to hand in late course work for the semester for credit determined by the teacher. If a student hands in poor quality work or work that does not meet the criteria of the assignment, the teacher may require the student to re-submit the assignment until it meets basic standards.
- If a student-athlete is not completing assignments in a class and the coach/advisor is made aware of the situation, the student is not eligible to compete or perform in sports or extra-curricular activities until all course work is completed.

Academic Support Services

Students who are experiencing academic difficulty may request, or be referred for, support services. The school counselor will provide leadership and direction for academic support services by coordinating the supplemental instructional services designed to assist in the improvement of academic performance. These services may include the following:

- Teacher-Student Conferences
- Teacher-Parent/Contacts
- Counselor-Student Conferences
- Student-Parent-Teacher(s) Conferences
- Assistance in Weekend School
- Tutoring Program
- Academic Study Hall
- Math Lab / Learning Center
- Weekly Progress & Effort Checks
- E-mail updates to parents
- Assistance with the use of the Parent Portal
- Organization Assistance
- Credit recovery program

Copied or Plagiarized Work

It is the strong belief of Nathan Hale High School that students turning in work that is copied or plagiarized have violated the academic expectations of Nathan Hale. Work submitted that is not the original work of a student, or a

student who allows another student to copy his/her work, will be subject to disciplinary and academic consequences. A student may be required to resubmit work for partial credit, may receive a grade of zero on the assignment, or may be held in violation of the academic policy and receive no credit in a class. Incidents of copying and plagiarism will be examined on a case-by-case basis, and appropriate consequences will be assessed. Additionally, students who are caught cheating or plagiarizing may lose their membership status or their ability to be a member of an honor society (ie. National Honor Society).

Definition: Here is the definition of plagiarism used by the Modern Language Association:

In this statement we adopt the definition of plagiarism given in Joseph Gibaldi's MLA Style Manual: "Using another person's ideas or expressions in your writing without acknowledging the source constitutes plagiarism.... [T]o plagiarize is to give the impression that you wrote or thought something that you in fact borrowed from someone, and to do so is a violation of professional ethics.... Forms of plagiarism include the failure to give appropriate acknowledgment when repeating another's wording or particularly apt phrase, paraphrasing another's argument, and presenting another's line of thinking" (6.1; see also Gibaldi, MLA Handbook, Ch. 2). It is important to note that this definition does not distinguish between published and unpublished sources, between ideas derived from colleagues and those offered by students, or between written and oral presentations. (http://www.mla.org/repview_profethics)

In an instructional setting, plagiarism occurs when a writer deliberately uses someone else's language, ideas, or other original (not common-knowledge) material without acknowledging its source. This definition applies to texts published in print or on-line, to manuscripts, and to the work of other student writers. (<http://www.wpacouncil.org/node/9>)

Counselors

If a student requires assistance through Student Support Services, i.e., a schedule change, academic issues, mediations, or counseling needs, the student should go to the office in Room 235 and make an appointment with his/her counselor.

Exam Exemptions – Seniors & Juniors (semester 1) under review

In order for Juniors & Seniors to earn an exam exemption, a student must meet the following criteria:

1. A previous semester grade point average of 3.00-3.49 makes a student eligible for one exemption. A previous semester grade point average of 3.50 or greater makes a student eligible for two exemptions.
2. A student must earn an 'A' average (for the semester) in the class, at the time the exemption is granted. A teacher may use his/her discretion in granting an exemption to a student who has earned an 'A-' average (for the semester) in the class at the time the exemption is granted.
3. In a yearlong class, the teacher has the discretion to allow only one exemption per year.
4. Taking an Advanced Placement exam qualifies a student to exempt from the final exam for that particular class during the semester of the AP exam only.
5. During the semester that the exam exemptions are granted, a student must have no more than four (4) excused absences per semester in the class where they are requesting the exemption. School-sponsored field trips and other school-related absences are not included in calculating the number of absences. College visitations are not counted against as long as the absences aren't excessive. All other absences, even medically excused absences and pre-planned family trips, are counted!

6. A student must have no unexcused absences/truancies in the class they are exempting from.
7. A student that gets suspended during the semester is not eligible for any exemptions.
8. Excessive tardies to a class, meaning no more than four tardies per class per semester, may prevent a student from receiving an exam exemption in that class period. Students who accumulate more than 10 tardies to school in the morning are not eligible for any exam exemptions.
9. A teacher may deny the privileges of receiving an exam exemption to a student who is deemed unruly, disruptive, disrespectful, and uncooperative in class.
10. Lost certificates will not be replaced.
11. Specific cases involving extenuating circumstances will be reviewed by an administrator. If needed, appeals will be reviewed when requested. The building principal has the final word if an exam exemption will be granted.
12. This incentive program may be reviewed and/or revised based on staff feedback.

Exam Exemptions – Juniors (semester 2/under review)

Juniors will be eligible for exam exemptions based upon their results on the official ACT and ACT WorkKeys tests given in February according to the following:

ACT results:

- English – ACT 18 / English exemption
- Math – ACT 22 / Math exemption
- Reading – ACT 22 / Social Studies exemption
- Science – ACT 23 / Science exemption

ACT WorkKeys Results:

- Platinum, Gold or Silver status (At least a 4 on each subtest)
- Earn 1 elective exemption

10th Grade Exam Exemption Incentive Program (under review)

Sophomores may be eligible for exam exemptions second semester (no exemptions first semester) based upon their MAP test results. Sophomores receive exemption(s) (no certificates) through their Math and/or English teachers based upon: Student meeting their MAP RIT growth target, increasing their highest score from either last spring 2017 or this fall 2017 by that amount on the math and/or reading MAP test or the student achieved at least a **spring math 2017 RIT score of 249 and/or spring reading 2017 RIT score of 232 (see teacher for final decision)**. These are very important district assessments that show growth over time.

9th Grade Exam Exemption Incentive Program (under review)

Freshmen may be eligible for exam exemptions second semester (no exemptions first semester) based upon their MAP test results. Freshmen receive exemption(s) (no certificates) through their Math and/or English teachers based upon: Student meeting their MAP RIT growth target, increasing their highest score from either last spring 2017 or this past fall 2017 by that amount on the math and/or reading MAPs test or the student achieved at least a **spring 2017 math RIT score of 246 and/or spring 2017 reading RIT score of 230 (see teacher for final decision)**. These are very important district assessments that show growth over time.

This incentive program may be reviewed and/or revised based on staff feedback.

Grading Scale

The following standard district grading scale became effective July 28, 2008:

97 - 100	= A+	77 - 79	= C+	Below 60	= F
93 - 96	= A	73 - 76	= C	Satisfactory	= S
90 - 92	= A-	70 - 72	= C-	Unsatisfactory	= U
87 - 89	= B+	67 - 69	= D+	Pass	= P
83 - 86	= B	63 - 66	= D	Incomplete	= I
80 - 82	= B-	60 - 62	= D-	Medical	= M

Graduation Requirements

Students are required to attend high school for four years in grades 9 through grade 12, eight semesters, and to have successfully completed all the established requirements. A student must have attended Nathan Hale High School for at least one full semester to be eligible for a diploma. Early graduation may be allowed only at the end of the 7th semester of high school and with approval of the Board of Education.

It is an expectation that students remain on-track to graduate in 4 years and any identified students that are credit deficient or failed classes during the school year will be assigned to mandatory credit recovery during the school day or summer school for credit recovery. Failure to attend mandatory summer school to complete the necessary work to gain back missing credits to stay on-track to graduate with their class can result in placement at a District alternative program rather than Nathan Hale High School.

<u>Specific Requirements for Graduation:</u>	<u>2018-2019</u>	<u>2020 and beyond Graduates</u>
English Language Arts	4.00 credits	4.00 credits
Mathematics	3.00 credits	3.00 credits
Science	3.00 credits	3.00 credits
Social Studies	3.00 credits	3.00 credits
Physical Education	1.50 credits	1.50 credits
Health	<u>.50 credits</u>	.50 credits
Personal Finance or Independent Living		<u>.50 credits</u>
Required Courses	15.50 credits	15.50 credits
Elective Courses	<u>8.00 credits</u>	<u>8.50 credits</u>
	Total 23.50 credits	24.00 credits

Students may not participate in the graduation ceremony unless all requirements (including student financial obligations) have been met prior to that day.

Learning Center / Math Lab

The Learning Center is located in Room 205. Students will have the opportunity to receive extra assistance with course work during a study hall in Room 205. Teachers typically serve in the Learning Center each hour to assist students. This is also a place to go to for test/quiz make-up. The Math Lab will be available every hour during the school day in room 211. Students are free to come to Math Lab from study hall with a pass from their teacher. Math teachers can assign students who need extra help or support to Math Lab for a particular learning target, test review or for regular monitoring for a specified length of time.

MAP Testing – Freshmen & Sophomores

Ninth and tenth graders will take MAP testing two times each year. MAP Testing or “Measures of Academic Progress” is used to measure a student’s achievement and academic growth across time. It is done on the computer. This test gives the school an understanding of where a student’s grade level is and where a student needs to go to continue growing academically. The results will give the school valuable information allowing us to make course assignments, assign students to certain intervention periods, develop class lessons, group students, and work on the skills that each student needs to develop. These are very important district assessments that show growth over time.

Report Cards and Progress Reports

The school year is divided into two semesters (18 weeks each). New this year, every 4.5 weeks students will receive a progress report which will be available on the Skyward portal for parent review and receive only one official grade report at the end of the semester communicated through Skyward as well. Semester grades are the only grades which count toward a student’s grade point average and will appear on student transcripts. All students will continue to receive eight grade reports over the course of the school year. Grade updates are available on the Skyward parent portal at any time to stay informed and monitor progress. Specific questions about grades should be directed to the student’s teacher or counselor.

Request for Schedule Changes

Changes to student schedules impact many other courses, including the class size of the course into which he/she is transferring and therefore, will only be made on a limited basis, **based upon School Board Policy #343.1**. The number of sections per department and, consequently, the number of teachers in each department, depended upon students’ January course selections. Prior to the start of a term up until 15 days into the semester, schedule changes will be made as class sizes and schedule adjustments allow for the following reasons below:

- Improper course selection
- Course out of sequence
- Failure make-up
- Failure to complete course prerequisite
- Less than six courses scheduled
- Valid medical concerns
- Improper study hall assignment

School Supply Lists

The school does not provide a basic supply lists for departments and classes, as the specific teachers will provide supply information the first days of class.

Study Hall Expectations

The goal of Study Hall is to improve the academic performance of our students. The title of Study Hall implies that it is a place of study, rather than a “free” period, “recreation” period, or “social” hour. Study Hall is to be a quiet Study Hall every day of the week.

- Students will be assigned a seat and are expected to remain in their assigned seat unless directed by the Study Hall supervisor.
- Studying in groups is permitted with prior permission from the Study Hall supervisor.
- Students must bring all study materials to Study Hall. Students will not be allowed to leave to get books or supplies.
- Students are allowed to have water bottles with them in study hall. Students are expected to maintain a clean and sanitary Study Hall.
- Sleeping or other inappropriate behavior will not be allowed.

- The use of personal electronic devices is allowed with permission from the Study Hall supervisor for educational purposes only.
- As part of our student support model, if a student is failing any classes, they may be placed in a more structured “academic study hall” more intensely supported and monitored by a classroom teacher.

Attendance

Attendance Guidelines

The West Allis-West Milwaukee Board of Education, in recognition of the statutory requirements for school attendance (WI Statutes 118.15 and 118.16) and the overwhelming public interest in an educated society believe that school attendance should take precedence over non-school activities.

STUDENT ATTENDANCE PROCEDURES

A. Types of Absences

1. Authorized Solely by Parent/Guardian

A student is excused from school attendance for an activity which is important to the family if his/her parent/guardian submits a written excuse to the school prior to the student’s absence from school. A student may be excused under this provision for not more than ten (10) days in the school year.

2. School-Excused Absences

Except as noted in item 1 above, the school shall determine whether an absence is excused. Absences as a result of the following will generally be classified as excused:

- a. Personal illness
- b. Funerals (absences for this reason are limited to three days unless reasonable cause can be demonstrated)
- c. Medical or dental appointments
- d. Required legal appearances
- e. Religious holiday observances
- f. Inclement weather (when school is in session)
- g. Family emergencies
- h. Drivers license examinations
- i. Approved school district-sponsored activities
- j. Individual and unique absences the principal finds reasonable

Important Note: All other absences will be regarded as unexcused. All student absences are subject to review by the building principal, whose decision will be final. If a student is absent part or all of ten school days over the course of a school year, that student will require medical verification of all future absences. A conference with the parent, student, counselor, and Assistant Principal/Social Worker will take place to develop a plan to improve the student’s attendance.

Attendance Procedures

Reporting an Absence - Whenever a student is going to be absent from school, the parent must inform the school by calling prior to 9:00 a.m. each day the student is going to be absent. Call the attendance office at (414) 604-3201. This is a 24-hour phone line, therefore a message may be left at anytime, day or night. If a live attendant is not available, please leave a detailed voice mail message indicating that your child will be absent and reason for the absence. All attendance messages are listened to promptly in the morning of each school day.

Any student with one or more class periods “unverified” by a parent will receive an automated phone call that evening informing the parents. Failure to call in and reconcile the absence will lead to school and/or legal consequences through our excessive absence procedures directed by the assistant principal/social worker. We ask that there be timely communication with our attendance office.

Returning to School - If the parent informed the school of the absence, nothing further needs to be done. If the parent did not inform the school, he/she must write a note stating the reason for the absence and the date(s) of the absence. The student must bring the note to the attendance office, Room 102, by 7:40 a.m. on the day of the return.

Early Dismissals - Students who must leave school for a pre-approved reason must bring a written parent note to the attendance office, Room 102, prior to 7:40 a.m. If approved, an early dismissal pass will be issued to the student. Upon return to the school, the student must sign in at the desk in Room 102 and be issued an admittance pass for the class(es) missed. A student should never leave the building without permission, and if this occurs, a parent contact will be attempted. Students who leave school without proper permission may be considered truant.

*Students that choose to leave school for lunch are considered truant and are subject to the Truancy Policy. Students may be referred to their administrator or to the West Allis Police Department for a truancy citation.

Attendance and Extra-/Co-Curriculars/Athletics – A student must attend the last 50 percent of his/her classes the day of an event in order to participate in that event. All absences must conform to the school’s attendance policies. Any student suspended from school may not participate in any rehearsals, practices, or events while under suspension.

Tardiness: Part of our mission is to prepare our students to be successful by “promoting student achievement at the highest level” and “to develop the necessary living and working skills to lead a quality life as a contributing member of today’s society.” During first period (7:47-8:37AM), students that are late to class should report to the Commons to receive a tardy pass. Arriving to school after first period, students should report to Room 100 to receive a tardy pass. A student that accumulates 5 unexcused tardies will receive a one-hour detention to be served on the first Friday following the 5th tardy. Students will continue to accumulate two-hour Friday detentions for every 5 unexcused tardies. If tardiness continues, students will be referred to the administration/social worker for a meeting or to the West Allis Police Department for a truancy citation.

Tardiness to a class or study hall during the school day will be handled by the individual teacher. Additionally, hall sweeps may take place during any hour of the day. If a student is not in their class on time when a hall sweep is implemented, the student will receive an automatic detention.

Illness – A student who has a rash, sore throat, runny nose, fever, or cough should be kept home as these symptoms may be the first sign of contagious diseases. Please report contagious diseases to the Milwaukee County Public Health Division and our Attendance Office.

School district personnel are responsible for reporting communicable disease to the County Health Department. Students who are suspected of having a communicable disease specified by the Department of Health and Social Services or the Milwaukee County Public Health Division may be sent home by any teacher or principal. A parent will be notified as soon as practical of any student who is suspected of having a communicable disease. If a student becomes ill or is injured at school, the school will try to notify parent(s) by telephone. If this fails, the

school will call the alternate contact for assistance in transporting the child. In severe cases where the situation requires immediate medical attention, 9-1-1 will be called.

Truancy – Truancy is defined as any absence for a portion of a school day or absence for one or more days from school during which the Attendance Office has not been notified by the parent of the student who is absent. Tardiness that is not excused shall be considered truancy, and the student will be subject to disciplinary procedure, including, but not limited to detention or municipal citation. As well, repeated truancy may result in Nathan Hale High School’s revoking a student’s work permit and/or parking permit or participation in extra-curricular event such as dances. Any student who is truant for part or all of a school day may be ticketed by the West Allis Police Department. In addition, if a student is determined to be a “habitual truant” (a pupil is absent from school without an acceptable excuse part or all of 5 or more days during a school semester) the excessive absence procedures will be implemented through our assistant principal/social worker, including a mandatory parent-student meeting and attendance plan development.

Physical Education – Students are graded for their participation in all Physical Education classes, therefore, students must be actively engaged in Physical Education classes to receive credit. A student who is unable to participate in a physical education class on a particular day due to an illness or injury must bring a written excuse from a parent or doctor. This excuse must be presented to the physical education instructor on the day of the absence or the day immediately following the absence. Only a doctor’s excuse will be accepted if the student is to be excused for more than three days in succession.

Any student excused from physical education class for medical reasons on any given day will not be allowed to participate in any athletic practice or competition on that day. Students who choose not to participate or suit up for physical education classes will need to meet with their instructor to determine when to make up any missed days. Students may fail the class for chronic non-participation.

Homework Requests - For any excused absence that extends for three or more school days, a parent may request homework through the attendance office. The parent should contact the attendance secretary at (414) 604-3201 and ask that a Homework Request be processed. This request will be circulated to all the student’s teachers and can be picked up at 3:00 p.m. twenty-four (24) hours after the request has been made. For absences that are less than three days, parents or students should contact the individual teachers for homework.

Inclement Weather – Inclement weather sometimes causes school to be canceled for the day. This is especially true in the winter with snow and ice storms. Students are advised to listen to local radio and TV stations for early announcements regarding the closing of schools. The announcements will be made periodically starting at about 6:00 a.m. over the following local radio/TV stations:

WTMJ 620 AM	WOKY 920 AM	WEMP 1250 AM
WLWK 94.5 FM	WLTQ 97.3 FM	WMYX 99.1 FM
WXSS 103.7 FM	WMIL 106.1 FM	
WTMJ Channel 4	WITI Channel 6	WISN Channel 12
WDJT Channel 58	West Allis Cablevision	

Athletics and Extra-/Co-Curricular Activities

Athletic and Activity Code of Conduct

The West Allis – West Milwaukee Athletic and Activity Code of Conduct is a year-round standard. Students participating in extra-curricular activities are expected to comply with the rules established by the WIAA, the District, Nathan Hale, and the coach/advisor. The Athletic and Activity Code states that the use of alcohol, drugs, and tobacco are strictly prohibited by the WIAA. Further, it is a violation of the Code for individuals to be in attendance where alcohol or drugs are being illegally consumed. All students involved in athletics or activities will be required to read and sign the athletic and activity code which details infractions and consequences more completely. We encourage all students to become involved in school activities, and we also have a high expectation that all our students will strive to represent themselves and Hale in the best possible way. The Athletic and Activity Code of Conduct is printed later in this handbook.

Athletic Spectator Policies

- Please keep the aisles clear and sit in the designated areas in the gym and in the bleachers at the football games.
- Please do not throw anything at others or onto the playing surface as this may get you removed.
- Please use respectful language and cheer for your team. Abusive or threatening language and/or negative jeers, cheers, and chants that are directed towards the opposing team, the coaches, or officials will not be tolerated.
- Please stand during the National Anthem. Gentlemen should remove their hats. Fans may sing or stand quietly.
- Please contact a game supervisor if a fan needs assistance.
- Please place garbage in their proper receptacles. The concession stands are generally open with great options.
- Violation of these guidelines may result in removal from the activity, other school disciplinary measures, and/or police action.
- Please enjoy the game by exhibiting good sportsmanship!

Extra-/Co-Curricular Activities and Athletics

Students are highly encouraged to get involved! Statistics show that students who are involved in extra-curricular activities and/or athletics achieve better academically and tend to be happier and more secure. Nathan Hale offers a wide variety of extra-curricular activities and athletics. Getting involved is rewarding academically, socially, and is viewed favorably by colleges. Parents should help their child pick an activity or sport that best suits them.

Some of those opportunities include joining and participating in clubs or organizations such as:

The Musical & School Plays	Band/Choir/Orchestra	DECA
Drama Club	Robotics	FBLA
School Newspaper	Guitar Club	FCCLA

Hale for Heroes
National Honor Society (NHS)
Students for Saving the Earth
Interact Club
Student Councils (1 per level)

Forensics
Science Team
Magic Game Club
French National Honor Society
German National Honor Society
Spanish National Honor Society

VICA/Skills USA
Math Team
Yearbook
Best Buddies
Art (Volta) Club

If you have questions about any of these activities, go to the main office to find out who the activity advisor is and contact him/her.

In the sports realm, there are lots of possibilities including:

Basketball
Volleyball
Track & Field
Wrestling
Bowling

Gymnastics
Cross Country
Poms
Cheerleading

Swimming
Diving
Softball
Baseball

Tennis
Golf
Soccer
Football

Questions about any athletics should be directed to the coach or the Athletic Director in Room C159.

Main Office and School Services

Busses

We do not sell bus passes (M-card) for the county busses. They are available for purchase at your local pharmacy/grocery store. County bus route brochures are available in the kiosk outside the main office.

Change Needed

The main office does not give out change. Students should come to school prepared with bus money and other change they may wish to use in vending machines.

Free/Reduced Lunch Waivers

If you feel you may qualify for free/reduced lunch, forms to apply for waivers are available throughout the school year in the kiosk outside the main office or on the district website. If you are approved for free lunch, your school fees are automatically waived. If you are approved for reduced lunch, then your school fees are reduced by fifty percent.

Health Room

Nathan Hale does not employ a full-time school nurse. The office staff can only provide limited health care, i.e. ice, and bandages and administer medications. If a suspicious rash or infection appears, students should stay home and seek medical care. Any student too ill to attend class will be sent home. Generally speaking, if a student is vomiting or running a fever, a parent will be contacted to pick up their child at school.

Library – Library Media Center (LMC)

The library is a quiet research, study, and reading area. Students are expected to maintain a quiet atmosphere for the benefit of everyone. Students are expected to keep their work area neat so everyone will have a clean place to work. This includes throwing away any papers and pushing in their chairs at the end of the hour.

Food or drink is not permitted in the LMC or the computer areas. Students should remain seated until the bell rings. The LMC is a no pass zone. No passes will be issued except in emergencies. Students must come prepared to work in the library. If students are with their teacher, it is the responsibility of the teacher to issue passes.

To come to the library during study hall, students must first secure a pass from a classroom teacher. The teacher also needs to indicate what the student is working on and if the internet is needed for research. If a student has a pass to the LMC, the student should report immediately to the LMC for attendance, not to study hall. Students will be expected to work independently unless it is noted on the pass.

Lost and Found

Please write a student's name on all articles of value, **especially eye glasses, calculators, cell phones, iPods, and other expensive electronic items**, if chosen to bring to school. Items can be identified and claimed in the main office. The school will not assure security of any item in a locker or in the school building so please leave articles with a high level of monetary or sentimental value at home.

Lunchroom Expectations & the Lunch Program

Nathan Hale High School operates on a closed-campus lunch period. A closed-campus policy means that students are not allowed to leave the school to get lunch somewhere else, for example at a local restaurant. All students must report to the cafeteria for lunch, which is only 30 minutes long. The cafeteria does have bathrooms and

students will be expected to stay in the cafeteria for the entire lunch period. Students may bring a lunch or purchase a lunch in the cafeteria.

*Students that choose to leave school for lunch are considered truant and are subject to the Truancy Policy. Students may be referred to their administrator or to the West Allis Police Department for a truancy citation.

While in the cafeteria, students are expected to sit at tables and keep their areas clean. Each student is responsible for keeping their table, chair, and the floor around them CLEAN. If a table becomes a problem, students will be split up and assigned to another table. There are plenty of garbage cans located throughout the cafeteria. Students are also expected to place their lunch trays in the tray racks, which are located around the cafeteria as well. Students are expected to show respect to the lunchroom supervisors.

We do not allow running, table-hopping, loud noises, clapping, pounding, fighting, throwing or attempting to throw food, or anything else that is disruptive. If a student needs to leave the cafeteria early, he/she must have a pass signed by a teacher or present their planner to the supervisor at the door for a pass.

Students are not allowed to bring in fast food or have food delivered during the lunch periods. Envelopes for Sodexo deposits are available in room 100 if students/parent need to add money to their lunch account. Applications for free/reduced lunches are available in the main office or on the school website.

During lunch, all transactions (payment for food items) must be made at the cash register stations. Those students on free/reduced-lunch must also go through the lines and check out properly at the cash register stations. Students who cross past the cashiers and have not paid for their food items may be prosecuted for retail theft. The cafeteria is monitored and stealing is considered a serious offense.

Medications

Proper forms for use of **any prescription or non-prescription medications** must be filled out by a parent and/or physician **BEFORE** the medication can be taken or brought to school. Forms are available in the main office. **No prescription or non-prescription medication can be stored in a student's locker or on a student's person** without proper documentation on file in the office. Failure to follow this District policy may lead to disciplinary action including detention, suspension, or expulsion depending on the offense.

Messages to Students

Many times each day, the school receives calls requesting to have a message delivered to a student. Because of the volume of calls, it is the school's policy to give only urgent messages called in by a parent. Students will be paged during passing times to Room 100 to receive the message. In true emergencies, school personnel will do everything possible to assist a family. We respectfully ask parents not text message their children during the school day as this can be highly disruptive in a classroom. Students are not allowed to access phones during class time; however, are allowed to check their phones for text messages between classes and during their lunch period.

Parent Communication – Newsletters / Website / School Messenger/Facebook & Twitter

These resources are designed to assist families in understanding Nathan Hale High School's many opportunities, dates, announcements, school news, policies/procedures, and much other pertinent information. Hale is now going more digital not only as a cost saving measure, but also to keep up with the technological times and practices of students and parents. Newsletters will be created 5 times during the school year. The first one which will contain much general school information will be mailed to all homes in late September, with subsequent

newsletters not mailed, but posted on our website. Please keep the monthly calendars, which are included in each newsletter, in a safe place as these serve as a frequent reminder about school dates and activities. In addition, Nathan Hale is getting connected through social media as well...so be sure to like us on Facebook and follow us on Twitter to keep up with the Hale Happenings. To access these options, you can go to our Hale website and click on the icons on the left side of the page.

Parent Portal-Skyward

Starting in November, parents will be able to see their student's information in Skyward, the district's student information system. Parents are able to see information in real time including grades, attendance, schedule. . "Parent Portal" provides a direct communication between the school and parents. The district will provide information to parents on how to access Skyward by November. After that time, if a parent misplaces that pass code information, they must provide photo identification in order to secure this. You must have internet access to use this program. Many public libraries have computers with internet access.

Police Liaison Officer

The West Allis-West Milwaukee School District and the West Allis Police Department have worked cooperatively over the past decade. Through this program, a police officer is assigned during the school day to work at Nathan Hale. Two goals of the program are: (1) to develop a close coordination between the school and police and (2) to improve the image of the police and police officers in the eyes of the students. In practice, the program has established some objectives toward which the officer works each year, including:

- To develop a close police/student relationship.
- To be an advisor to school staff and youth about the law and law enforcement.
- To help school staff members develop a better understanding of juvenile laws.
- To work with the school and students to reduce vandalism, theft, disorderly conduct, and the number of school incidents that require law enforcement.
- To act as a supportive service and work closely with the staff as a referral and resource agent.
- To be available to parents, students, and staff for conferences when they deal with police concerns.
- To be available for group or classroom presentations on subjects involving law enforcement.
- To provide an opportunity for a law enforcement officer to better understand the actions and problems of youth in this community.

School Store – “Spirit-n-Snack Shoppe”

The school store, “Spirit-n-Snack Shoppe” is located in the main hallway of the school and hours of operation vary. The school store sells a variety of school-related supplies, snacks, and spirit wear. In addition, it is utilized as our Husky Way student incentive store where “Husky Bucks” awarded to students for being respectful, responsible, and safe can be exchanged for a variety of items.

Student Parking Regulations & Privileges

Students who drive to school and have paid to park (\$80 parking permit from office) in the school parking lot must follow all school rules and regulations in regards to parking at school. Parking on campus is a privilege, not a right. Students should abide by the stated parking rules and regulations to avoid loss of parking privileges, which may include having their parking permit revoked without refund. A student's in-school behavior may also affect their parking privileges. Driving to school is a privilege and carries with it significant responsibilities. To insure the safety of others, the administration has established the following regulations controlling student vehicular use on Nathan Hale High School's property and adjacent areas.

1. The parking hang tag is to be displayed on the mirror of the vehicle. Failure to have the tag properly displayed or have a current parking pass may result in a parking citation (\$50.00) by city parking monitors.
2. The parking hang tag may be utilized on multiple vehicles of the same family. The permit number, vehicles, and license plate numbers must be registered with the school.
3. A 10 mile per hour speed limit is in effect at all times.
4. During school hours, students are not permitted to leave school property, unless prior permission has been granted by an administrator. Leaving campus without permission may mean the loss of parking permits without refunds, a loss of exam exemptions, and/or other consequences as determined by school administration.
5. Parking spaces are not reserved. If the lot is full, students with permits may still need to park on the street.
6. Students not parking in designated spaces or within legal parking spaces as indicated by the painted lines or parking without a permit will be ticketed by the West Allis Police Department. Students who repeatedly violate the parking lot regulations are also subject to towing charges.
7. The student parking lot is located south of the school, outside the auxiliary gym/weight room doors.
8. Students must not park in the following areas:
 - first row of stalls on the far east side of the parking lot as these are reserved for the cafeteria food service employees.
 - the reserved faculty section of the parking lot.
 - on the grass or other areas of the school property designated with signage.
9. Violations of school rules may cause the forfeiture of the parking permit. Failure to promptly serve detentions may cause the loss of the parking permit and/or make the student ineligible for a permit for the rest of the next semester, school year, and/or following school year.
10. Students with attendance issues including excessive tardies to school may result in a suspension of the parking permit.
11. Students drive and park at their own risk. The school is not responsible for any damages, thefts, or vandalism to vehicles.
12. If you have any questions or concerns, please contact an administrator.

Teacher Voice Mails, E-Mail Addresses, and Messages to Teachers

A list of teacher and staff member voice mail and email addresses are updated regularly and are included in the parent newsletter. You can also find these listed on the school's website. Generally, teachers have limited access to a telephone during the day. The preferred method of communication with a teacher is through an e-mail. Teachers are expected to respond to email messages and phone calls within 24 hours.

Website – School & District Site

The school website can be accessed by going through the West Allis-West Milwaukee School District site at <http://www.wawm.k12.wi.us>. At this site, you will be able to view information about Nathan Hale High School including academic policies, athletics, accomplishments, department information, library media center resources, Student Support Services, Career Academy, on-line payments, and more. It can also be directly accessed by going to <http://www.wawm.k12.wi.us/Schools/Hale/index.htm>.

Work Permits

Work permits are required for student 15 years old and younger and can be requested in the room 100 before school or during lunch and are generally completed by the end of the same day. To obtain a work permit a student will need:

1. A letter from the prospective employer with their address and phone number and description of work to be performed.
2. A parent signature on the employer's letter.
3. Proof of age – an original birth or baptismal certificate or a driver's license.
4. Original social security card.
5. \$10, which is expected to be refunded by the employer.

Please note... The State of Wisconsin allows school administrators the ability to approve or deny work permits for students. Equally, they can request to have a work permit pulled for a student from the employer. Their decisions are based on the student's grades, attendance, and/or behavior.

School-Wide Policies, Interventions & Initiatives

Accidents and Injuries

All accidents and injuries should be reported immediately to the school's main office. The school does not carry insurance to cover students for injuries that occur while in school or going to and from school. At the start of the school year, students and their parents were offered the opportunity to purchase group insurance through the Forms & Fees information. Additional information on this insurance option is available in the main office.

Adult Students

Adult students 18 years or older will follow the same attendance policies as all other students. Parents should call the Attendance Office each day a student is absent. Parents who want adult students to be responsible for their own attendance may file a form with the Assistant Principal. Once the "Age of Majority Declaration Agreement" is on file, students should call in for themselves on the day they are absent. There are restrictions. Eighteen year old students may be required to provide medical confirmation of their absence.

Assembly

Nathan Hale High School prohibits assemblies and speech which:

- Disrupt the normal operation of the school.
- Are prohibited by law.
- Prevent any student from securing regular access to school facilities or classes.
- Are discriminatory acts against others.
- Are inconsistent with school goals for teaching and learning.

School officials reserve the right to curtail speech, verbal or expressive, that

- Creates material or substantial disruption.
- Is pervasively vulgar, profane, or offensive.
- Is harmful to one's self or others.

No student may distribute on school grounds any student or other publication, which:

- Creates disruption.
- Is pervasively vulgar, libelous, or slanderous.
- Is harmful to self or others including physically, emotionally, or psychologically harmful.

Wis. Statute 947.06

Behavior Referrals to the Office & Code of Conduct

All students in the West Allis - West Milwaukee School District are expected to follow all the regulations established in the "Student Rights and Responsibilities Handbook."

The following is a code of conduct that was created specifically by Nathan Hale High School students.

***We, the community of Nathan Hale High School,
commit ourselves to respecting differences and honoring diversity in all its many forms.***

Based on the infraction, students who violate the classroom and school policies face the following types of disciplinary action(s):

- Conference with an administrator – discussion of rules, expectations, and meaningful interventions
- Conference with a school counselor – appropriate interventions include possible removal from a class
- Detention(s)* – ½ hour, 1 hour, or Weekend School**
- Community Service – restorative practices
- Suspension – In-School and Out-of-School
- Expulsion – taken before the Board of Education for a hearing

*Detentions can be served daily in Room 100 or Room 173:

➤ Before school – Rm. 100 (7:10-7:40 a.m.) or After school-Rm. 173 (3-3:30 p.m.)

**Weekend School is a detention that students serve on selected Fridays from 3-5 p.m. in the cafeteria. Dates to be determined will be announced.

Infractions of district or school rules, which include but are not limited to the following, will result in a referral to the administration for disciplinary action:

- Possession of a weapon or look-alike weapon
- Possession or use of illegal drugs, alcohol, or controlled substances
- Possession or use of tobacco products in or on school grounds
- Fighting/assault or use of violence
- Verbal abuse, including profanity, obscenities or threats
- Insubordination/disrespect towards adults
- Being sent out of a class by a substitute teacher
- Harassment, whether verbal, physical, sexual, or electronic
- Possession of pornography, pornographic materials, obscene or graphic sexual photos or images, and/or obscene or offensive words or language
- Theft from any area in the school including the gym lockers and the cafeteria
- Inappropriate use of electronic devices – including iPads, cell phones, pagers, laser pens/pointers, iPods, iPads, cameras, and video cameras
- Refusal to comply with school personnel regarding a confiscation of electronic items including cell phones (*See electronics policy*)
- Vandalism or destruction of school property
- Tampering with school equipment including computers, fire extinguishers, and other safety and health equipment
- Forgery – including false dismissal notes

- Cheating or plagiarism
- Repeated incidents of misconduct
- Truancy for all or part of any school day
- Chronic tardiness
- Failure to serve detentions
- Excessive public displays of affection
- Inappropriate clothing or being out of the dress code (*See dress code for details*)
- Safety violations
- Cafeteria misconduct will not be tolerated, such as throwing food, leaving food and debris on tables, or any conduct that interferes with the normal operating procedures of the cafeteria or lunch periods.
- Students must have their student ID card with them for the entire day
- Students are not allowed to use skateboards or rollerblades in school or on school grounds unless during a physical education class.
- Students driving in excessive speeds or recklessly on school grounds.

Students are required to follow all policies in the Student Rights & Responsibilities Handbook. This was distributed electronically in August at Forms & Fees Day and is available on the district website.

Suspensions from School ---

When a student is suspended from school for violating school and district policy, the student is not allowed to participate in any co-curricular or extra-curricular activity or school-sponsored function (such as a dance) until the student returns to school. If the student is an athlete, he/she can not practice nor compete until the student returns to school after the suspension. Finally, students will not be given any type of refund for the activity while suspended.

Backpacks

During the school day, students are allowed to carry backpacks to and from classes. Students are encouraged to leave backpack in their lockers and utilize a cinch bag between classes. Each teacher will direct students as to their specific “Backpack Storage Policy” in their classrooms. Any bags larger than a typical backpack (i.e. duffel bags) should be stored in a locker.

Bus Conduct Expectations

The following rules and regulations will apply to any student who rides an assigned school bus to and from Nathan Hale High School. Failure to adhere to the following rules may result in school consequences or removal from the bus.

- All riders must remain seated and keep head, hands, and arms inside the bus while the bus is in motion.
- Bus is to be left clean at the end of each route.
- The riders and their parents will be liable for any damage to the bus other than ordinary wear and tear.
- All riders are prohibited from using obscene or profane language or gestures and harassing, bullying, threatening, or intimidating behavior.
- All books, packages, coats, and other objects shall be kept out of the aisle at all times.
- No animals of any kind are allowed on the bus at any time.
- In case of an emergency, students shall remain on the bus unless otherwise directed to evacuate.
- Bus drivers are responsible for controlling the bus riders. Their directions must be obeyed promptly at all times.
- Bus drivers and school officials reserve the right to assign seats on the bus when this is deemed advisable. While on the bus, students are in the driver’s charge and must obey that driver.
- Bus departure time will take place shortly after 3:10 p.m. Any student not on the bus at that time will be responsible for their own transportation.

Closed Campus

Nathan Hale High School is a closed campus. Students cannot leave the building at any time during the school day without teacher/staff supervision, or permission from a parent or from an administrator. Because of this policy, students are not permitted to leave during lunch time to get lunch.

*Students that choose to leave school for lunch or any other reason are subject to a two-hour detention to be served on the Friday following the incident. Failure to serve this detention may result in a referral to the Dean of Students or to the West Allis Police Department for a truancy citation.

Dance Privileges

Formal dances such as homecoming, mid-winter formal, and prom are a privilege and enable students to enjoy another aspect of Nathan Hale High School. Students who have attendance issues, outstanding detention time due to the office, or who are behavioral problems (including being on behavior or pre-expulsion contracts), can be denied the privilege of attending one of these formal dances. It is upon the discretion of administration to permit these students to attend such dances. Refunds will not be given to students who are denied the privilege of attending one of these dances, especially if a violation (ie. suspension) of school rules occurs near the time of the dance.

Students may also be denied the opportunity to represent Nathan Hale High School by serving on Homecoming Court, mid-winter formal dance court, or prom court for having consistently violated school policies, procedures, and practices.

For informal dances and other such social events, students may be denied the privilege of attending these activities as well for the same above-mentioned reasons. Students may not be issued a refund if they are told to leave such an event early.

Dances and Guest Policy

Nathan Hale sponsors a number of dances for the benefit of our students. Students who wish to bring a guest from another school should complete a guest pass form. An administrator at the guest's school, the guest's parent, and the student's parent must sign this form. Final approval is made by the Nathan Hale High School administration. Guests who have graduated from high school must be approved from the Nathan Hale administration and complete the guest pass form. Guests over 20 years old and middle school, intermediate school, or junior high school students are not allowed to attend high school dances.

Students who bring guests should be aware that they are responsible for the conduct of their guests. If their guest is involved in some kind of school violation during the dance or on school property, the student who brought the guests may also be questioned, be disciplined, and lose privileges.

Detentions

Teachers or administrators may issue detentions. When a detention is assigned, it is to be served by the designated deadline. Failure to do so can result in additional detention time, in-school suspension, or a Weekend School detention. Weekend School detention will be served from 3:00-5:00 PM in the cafeteria on Fridays. Detention lists will be posted in room 100 and will be emailed to homeroom teachers.

Office administered detentions may be served before or after school in Room 100 and 173. Teacher assigned detentions should be served with the specific teacher. Students who choose not to serve their office detentions may lose certain privileges. Students may have their parking privileges on school

property can be suspended, barred from purchasing tickets to formal and informal dances, or not be eligible to participate in or attend extra-curricular activities, including sports. Student-athletes with outstanding detention time may have to serve all their time to be eligible to play in any schedule games or events. Finally, a student may not be allowed to take any semester exams until his/her detention time is entirely served.

Dress Code

Nathan Hale High School is a working/learning environment for both students and staff. Our school requires attire for men and women that is appropriate for learning and teaching. Our school has high academic and behavior expectations for students. We ask students to dress comfortably for school, but also show some discretion and modesty.

It is expected that all students will dress and behave in an appropriate manner at all times. Any clothing which is deemed by faculty or administration as distracting, disruptive, indecent or inappropriate will not be tolerated. Students will be given specific, visual examples on what is deemed appropriate dress for school. The following items are inappropriate for school (This list is not all inclusive):

1. To help identify students and to promote a professional learning environment, **all headwear** including hats, ball caps, knit (winter) caps, do-rags, berets, bandanas, and hoodies must be kept off of the student's head during the school day. Bandanas, even if they are used in a functional way, are not allowed. All headwear must be stored in a locker or backpack and not worn on a belt, in a pocket, or around the neck. Headwear for religious or medical reasons will be allowed under administrative direction.
2. Any items advertising or alluding to alcohol, tobacco, drugs, weapons, or are sexual or discriminatory in nature, or that advocate pain, death, or suicide are not acceptable.
3. Clothing that does not cover the midriff from front or back while standing stationary will not be allowed.
4. Clothing should not leave undergarments (boxers, shorts, etc...) exposed while standing or sitting.
5. Shirts that are sheer, overly revealing in front, back, or sides or low-cut including but not limited to strapless tops or low cut tops that expose excessive skin or cleavage are not acceptable.
6. Shorts or skirts that are too short will not be tolerated. School personnel will use their discretion to consider if clothing doesn't meet these criteria.
7. Gloves and sunglasses are not permitted to be worn in school unless directed by a teacher or administrator.
8. Any jewelry that is intended to be threatening or dangerous as determined by the staff. This includes spikes and studs in clothing and large link chains. Chains, spiked bracelets/collars and other items that can be used a weapon may be confiscated.
9. For safety reasons, shoes must be work at all times. During winter months, sandals, including flip-flops are discouraged. Specific classes may have curriculum-based policies for footwear. Students enrolled in Industrial Technology, Family and Consumer Sciences, Art, Physical Education, and Science classes should check with their teachers about appropriate footwear during class.

Students not conforming to these rules will be required to change into clothes provided by school, turn inappropriate clothing inside out, or have other clothing brought to school. Additional consequences will be issued if students continue to dress inappropriately. School personnel reserve the right to confiscate inappropriate clothing and other items and to return them only to parents.

**WAWM SCHOOL DISTRICT
BOARD POLICY 363.2**

**COMPUTER, INTERNAL NETWORK, ELECTRONIC MAIL, AND INTERNET
ACCEPTABLE USE POLICY RULES FOR STUDENTS**

The District technology system shall be used in a responsible, efficient, ethical, and legal manner, and all users shall abide by the District's policies and procedures. It is essential that each student recognize his or her responsibility in having access to services, sites, and people that the network provides. The user (student) is ultimately responsible for his or her actions. Parents and guardians must set and convey high standards that their children should follow when using technology resources.

Student Owned Technology – Inside School

Students may bring technology into the District, including laptops, smartphones, mp3 players, etc. The District is not responsible for the security or safety of student owned technology while on school property or under supervision of a school authority.

- Students must follow the school rule regarding use of that technology during the school day. This typically will include not using the technology during class time, as the District has provided technology to students where appropriate for reaching established educational goals.
- Students who use student-owned technology while on District property, outside of the school day, must follow all rules and guidelines of this Acceptable Use Policy.
- Administrators may confiscate and search student-owned technology while on District property if the administrator has reasonable suspicion that the use of the technology is in violation of this Acceptable Use Policy, school rules, or state law.
- Student owned technology may be confiscated, but not searched, by classroom teachers for the length of the class if the student or technology is creating a disruption.
- During emergencies, the District may require student owned technology to be turned off so emergency networks are not overwhelmed.

Nathan Hale Technology Enforcement Policy

Technology that has been provided by the school and personal devices can be very beneficial to the learning environment *when used properly*. While technology has many benefits, it can also become a distraction and hinder not only the learning environment, but the classroom environment as well. There will be many opportunities directed by the teacher in class to use technology to support learning.

For the reasons stated above, whenever technology (personal or district issued device) is not used **at the direction of the teacher**, students are expected to have it silenced and placed out of sight (pocket, backpack). If student does not comply with the technology policy, the following protocol will be enforced:

- Technology is silenced and away unless directed by the teacher for class use.
- Students may use the technology (phone) in the halls between classes, in the cafeteria at lunch, and before / after school (at a personal listening level).
- Student needs to put the device away upon request.
- If a student does not comply, a classroom consequence is given and a phone call home occurs.
- Failure to complete consequence after parent contact will result in a written referral to the student's administrator.

- If behavior continues after a consequence is given with no compliance, administration will be contacted for intervention resulting in removal of technology, pick-up at end of the day or parent pick-up, and school consequence.
- If this becomes a chronic occurrence (multiple times), administration will request a meeting with the student and parent/guardian to devise a "Responsible technology plan".

Emergency Forms

Each student should have a current form on file each year. If this is not completed at registration, students can pick up a form in the main office. This form is very important as it is the one used in the event your child is ill or requires medical attention. Any changes to the emergency forms should be reported to the main office or the attendance office in Room 102.

Food & Beverages in the Classroom

Having food or beverage in a classroom is at the sole discretion of the teacher. Students are expected to know each of their teachers' policies and abide by them. Students are responsible for any clean up. Students may also carry beverages and food with them throughout the day but are responsible to clean up any spills.

Gang and Gang-like Activity

The West Allis-West Milwaukee School District recognizes the disruptive influence of gangs and gang-like activity. Therefore, gang activity, identification and membership are prohibited. Gang activity includes, but is not limited to, intimidation, threats, violence, or other illegal activity as defined by municipal ordinance or state statutes. Gang identifiers, which may change periodically, are signs, gestures, colors, clothing, which is intended to demonstrate an affiliation to a gang. Students may not necessarily belong to or associate with a particular gang, but their activities may appear to be gang-like in the school or at school-sponsored events.

School administrators will cooperate with the police to monitor and deter any such gang activity. Students may not wear or display gang activity while on school property or at school activities. Consequences for violation of this policy are varied based on the nature and frequency of the violation, but could result in expulsion from school.

Harassment

Nathan Hale High School is intended to be a safe environment for all students and staff. Harassment will not be tolerated and offenders will face serious consequences. Please be aware that harassment and intimidation includes bullying, name calling, physical or mental abuse, racial insults, ethnic slurs, religious slurs, unwelcome sexual advances, or discriminating remarks.

Harassment can also include text messaging, and inappropriate messages on social network sites, such as Facebook, Twitter, and Snapchat. Students who receive threatening, harassing, offensive messages through electronic media should not respond to the messages. Instead, students should record or print the messages and report them to their assistant principal or Police Liaison Officer.

When it is reported that a person reasonably finds that a student's or adult's speech or conduct creates a hostile environment, that subject or adult will be informed and expected to cease immediately. Students who knowingly and/or repeatedly harass others are subject to disciplinary action, which may include out-of-school suspension and referral to the Police Liaison Officer.

Board Policy 411.1

Any student who believes that he/she has been the subject of harassment should report the matter to a teacher, counselor, assistant principal, or the police liaison officer. All reports shall be investigated in a timely manner.

ID Cards

It is expected that when requested, students must present their ID card. Additionally, students will be given a school-issued student identification (ID) card in the beginning of the school year (picture day, September 12th). Students must have their ID card with them in every class all day long. Student ID cards will be used for checking in tardy students. **Replacement ID's are \$5.00 each and can be purchased in the library before school.**

Inappropriate Language/Swearing

A person's right to "free speech" does not mean that he/she can use obscene or profane language. Obscene or profane language is not permitted in school. Using profanity can result in detention, suspension, and/or a disorderly conduct ticket issued by the West Allis Police Department. Students are expected to be respectful at all times and use appropriate language as Nathan Hale High School is a work environment and we are trying to teach certain work-place skills and conduct ourselves professionally. Nathan Hale High School does not tolerate profanity in any way, whether it is muttered "under the breath" or "in the hallways" or in the classrooms or when it is directed to a student or staff member. Getting angry does not excuse abusive language. Ultimately, swearing is not allowed in school.

Internet Access

The West Allis-West Milwaukee School District and Nathan Hale High School permit the use of the Internet as a tool for research and education. Nathan Hale does offer wireless internet access to all staff and students for this purpose. The Internet, like any other school property, must be used for the purpose for which it was intended. Students are expected to follow a few basic rules of courtesy and common sense when accessing this tool, so that the Internet can be a valuable source of information to all students. The Student Rights & Responsibilities Handbook has more information regarding the expectations for student use of the internet.

Lockers

A hall locker will be assigned to each student at Nathan Hale. Sharing lockers is not permitted. Furthermore, students are advised not to share their locker combinations. **Students should not bring items of value to school and assume they will be secure in their locker.** The school will not assure the security of any item kept in either a hall or gym locker. Additionally, students should be aware that thefts may occur throughout the year. By sharing their locker or locker combination with others, students assume the risks involved. Also, students should make sure that their lock is securely locked every time they close their locker, this includes their gym locker.

Graffiti, marking up, drawing on, or writing of any kind or placing decals/stickers are not allowed on or inside the locker. Violations will result in a cleaning fee/fine that will not exceed \$50. Other damages may cost more. Locks must be purchased through the school. Please be aware that lockers are the property of the School District.

Periodic general inspection of lockers may be conducted by the principal, assistant principals, a police officer working with school authorities, or other school personnel designated by the principal for any reason at any time, without notice, without student consent, and without a search warrant. Any unauthorized item found in a locker may be removed by school authorities and dealt with as determined by established procedures.

Moving or Withdrawing

If a student will no longer be attending Nathan Hale, the parent of that student must officially withdraw him/her. Withdrawal papers are available in the main office. Please contact your school counselor to make arrangements with the counselor or secretary for the withdrawal.

Neighborhood Relations

Property adjoining the school grounds is private; therefore loitering and trespassing are not permitted. Police action will be taken against violators who are reported. Any action by a Nathan Hale student reflects upon the whole school. Students are reminded to be good to our neighbors and good representatives of our school.

Obligations

Fines and fees that are not collected accumulate for the time your student attends Nathan Hale. If these obligations go unpaid, reminders notices may appear on each report card. Additionally, parents can check Parent Portal to view any obligations. As a senior, a student cannot receive a diploma until all fines and fees are paid.

Any fees from the middle school and/or elementary school are added to the fees accumulated at Nathan Hale. Any checks that are returned for non-sufficient funds will be assessed a \$20 service fee in addition to the original amount owed. No checks will be accepted for any payment after May 1st, only cash, cashier's checks, or money orders will be accepted after that time. Please be advised that any old, unpaid, and excessive obligations will be turned over to a collection agency.

PBIS – Positive Behavioral Interventions & Supports - “The Husky Way”

Positive Behavioral Interventions and Supports (PBIS), a systems approach to preventing and responding to classroom and school discipline problems, is a program strategically placed at Nathan Hale High School.

The goal of PBIS is to reduce behavioral problems using a positive approach in order to create and maintain safe learning environments where teachers can teach and students can learn. The purpose of implementing PBIS is to:

- Foster a positive culture and learning environment for staff and students.
- Use data-driven proactive practices with responsive measures to strengthen positive behaviors.
- Create positive interactions and rapport with students.
- Foster student planning and learning in reflective practices to increase self-efficacy.
- Have a mutual understanding of student expectations by students, teachers, parents, and the community.
- Strengthen the family partnership in the school community.

When the school year begins, students will be taught what is considered proper behavior in classrooms, the LMC, cafeteria, hallways, auditorium, bathrooms, and other areas in and around the school. There are school-wide posters that reflect what is expected in “The Husky Way.” These school-wide expectations include: Be Responsible, Be Respectful, and Be Safe. To focus and encourage good, positive behaviors, a “Husky Way” award program has been established where “Pride of the Pack” slips are awarded to students for being respectful, responsible, and safe and can be exchanged for a variety of items at the “Husky-Mart”, used to purchase coffee and other drinks from “Hale-Terra”, and be used to enter weekly and monthly drawings for prizes.

Physical Education Dress Code

The West Allis West Milwaukee School District no longer requires a district purchased physical education uniform; however, it will require regulations for physical education attire.

The following physical education dress code applies:

- Students should come to class daily with a separate change of clothes.
- Students should wear something comfortable for their gym class (short, t-shirt, sweat pants, etc...) and need to wear athletic shoes that either tie or Velcro shut.

All of the new procedures have been designed with student safety, injury prevention, and liability in mind. If you have questions, please contact your child's physical education teacher.

Protection from Theft

Students can minimize the risk of theft by adhering to the following procedures:

1. Don't leave i-Pads, cell phones, books, purses, back packs, or other items unattended.
2. Don't share a locker with anyone.
3. Don't bring expensive items to school and leave them unattended.
4. Be vigilant! If a student sees someone take something, they should report it to administration or to the police liaison officer. They should remember that the thief may take their possessions next.
5. Make sure your locker (including their gym locker) is always locked securely.
6. Do not bring large amounts of cash to school.

Public Displays of Affection (PDA)

Excessive public displays of affection will not be allowed. Excessive PDA is "making out" or other open mouth kissing, groping, and/or body-to-body contact for an extended period of time (i.e. more than 5 seconds) or any other action determined by teachers and administration to be excessive. Continued PDA will result in school consequences.

Pupil Removal from Class

Nathan Hale High School is committed to maintaining a favorable academic atmosphere in all of its classrooms. Teachers are expected to create a positive learning climate for students in their classrooms and to maintain proper order. All students are expected to behave in the classroom in such a manner that a positive learning atmosphere can be established. Students are also expected to abide by all rules of behavior established by the Board of Education, school administration, and classroom teachers.

Student behavior that is dangerous, disruptive, and unruly or that substantially interferes with the teacher's ability to teach effectively will not be tolerated. Any student who engages in such behavior may be subject to removal from class. If a student refuses to leave a class and an administrator is called to escort the student to a designated room (usually Room 173 or Room 100), the student will face additional consequences.

School Safety – Threats

Nathan Hale High School is committed to the safety of all its students and staff. Any threats to the safety of its students and staff will be thoroughly investigated and necessary action taken. Students are the eyes and ears of the school. We request that students always inform a teacher, administrator, or the police liaison officer of any potentially dangerous situation.

All threats to building safety will be taken seriously and may involve the police. Any individual reporting a potentially dangerous situation will have his/her confidentiality protected if that is requested. Please help us work together to keep Nathan Hale a safe school.

Signs, Flyers and Posters in the Halls

Any signs, flyers, and posters must be approved by the administration before being put up in the hallways. Any sign, flyer, or poster put up without permission will be removed. Students placing signs, flyers, or posters in the halls without permission may face school consequences. Some signs require district approval before posting them, therefore, be sure to seek approval early as to meet your deadlines.

Student Rights and Responsibilities

Each student will be issued the West Allis-West Milwaukee School District's publication, "Student Rights and Responsibilities Handbook." Each student and parent should carefully read and understand the content of this important guide. Handbooks were e-mailed at Forms & Fees Day in August and parent sign-off / acknowledgement is required.

Students in the Building after 3:15 p.m.

Students not involved with a specified school activity, have an appointment with a staff member, or not under the direct supervision of a staff member will be asked to exit the building by 3:15 each day. Students can remain in the cafeteria or wait outside the commons area / main entrance until their ride comes. Students should plan accordingly, especially as the weather gets colder.

If a student remains in the building past 3:15 p.m., they must be involved in a designated school activity (sports, music, play or musical practice, etc...), with a designated teacher (doing make-up work, taking a test, or working with a tutor) or serving detentions. Students found in the building unsupervised may face disciplinary consequences up to a municipal citation for trespassing.

Substitute Teachers – Student Expectations

Students are expected to be on their best behavior when a substitute teacher is teaching a class. Students who are referred out of class by a substitute teacher may receive a weekend school detention or an in-school suspension.

Textbook Policy

Students are to exercise great care of assigned textbooks. Textbook condition is evaluated each summer and noted in the computer. If a textbook is damaged, the student will be assessed the cost for damage or replacement costs. We strongly encourage students not to share textbooks because they are extremely expensive to replace. Some textbooks cost in excess of \$70 to replace. Additionally, student should not leave a textbook in a classroom for any reason. Students are ultimately responsible for the textbooks that are checked out to them and if a textbook is lost, it may cost the student substantially to replace it. Furthermore, textbooks left in lockers at the end of the school year are subject to a \$5 fine per book. These fines will be placed on the student obligations.

T-Shirts & Other Items – Solicitation, Sale and/or Distribution

Any and all school related (at discretion of administration) t-shirts or other items solicited, sold and/or distributed on or off school property must be approved by the club advisor/coach and then administration prior to advertising and/or production. If authorized, money handling/fundraising procedures per district policy must be followed. Students not following this protocol may be subject to disciplinary consequences including, but not limited to, detention, suspension, athletic code violation, and loss of privileges without reimbursement. No solicitation, sale, or distribution of any items to the student body can take place without authorization of the school administration and must be affiliated with a club, activity, or sport for consideration.

Visitors

Visitors' passes are available to any non-student or staff member only for school related purposes. All visitors must report to the Room 100 window by the front entrance facing West Lincoln Avenue. Proper photo identification is needed.

SCHOOL DISTRICT OF WEST ALLIS-WEST MILWAUKEE, ET AL.

ATHLETIC/ACTIVITY CODE AGREEMENT



West Allis - West Milwaukee Schools...

Superintendent:

Dr. Marty Lexmond

School Board Members:

Mr. Jeff Sikich

Ms. Sue Sujecki

Mr. Dan Bailey

Ms. Heather Justham

Mr. Bryan Keller

Mr. Noah Leigh

Ms. Stephanie Emons

Mr. Bill Ustruck

Ms. Patricia Kerhin

Approved by the WAWM Board of Education: June 8, 2015
WEST ALLIS - WEST MILWAUKEE ATHLETIC/ACTIVITY CODE
WIAA GENERAL POLICY

AGE

A student may not reach her/his 19th birthday before August 1 prior to the school year of eligibility.

YEARS OF PARTICIPATION

A student is eligible only during the first eight semesters of high school (9, 10, 11, 12 grades) on an uninterrupted basis.

GRADES/ACADEMIC ELIGIBILITY

A student is ineligible if he/she has two or more F grades in the quarter and/or has a GPA of less than 1.5.

Incomplete grades are viewed as an F grade for the purpose of eligibility until changed. Eligibility is resumed when the incomplete grade(s) are changed to an acceptable letter grade on Infinite Campus to meet the required minimum GPA of 1.5.

Eligibility is determined at the end of each quarter, at the time the report cards are posted on Infinite Campus. The quarter grades and quarter GPA are used at quarter or semester time. Semester grades, semester GPA and Cumulative GPA are ignored, UNLESS SEMESTER GRADE IS AN "F." Ineligible students must sit out:

FALL: The lesser of 21 consecutive days from the earliest allowed competition or 1/3 of the maximum games allowed.

WINTER/SPRING: 15 school days.

SUMMER: 21 consecutive days.

Summer school courses for credit recovery or G.P.A. improvement may allow a student to regain eligibility if successful improvement occurs.

Ineligible students may practice but may not participate in activities/contests until the period of ineligibility is over and her/his teachers certify that passing work is being done with a minimum 1.5 GPA and has no more than 1 "F" or incomplete (Fall, Winter, Spring).

RESIDENCE/CUSTODY

Unless written permission (WIAA-District) to the contrary has been issued, the legal residence of the parent with legal custody determines eligibility. Therefore, a student's parents or the parent with legal custody must live in the West Allis-West Milwaukee School District or qualify under the Open Enrollment Policy for the student to be eligible for participation.

DISTRICT TRANSFER POLICY

District transfer requests between district high schools will be accepted in writing from March 1 through May 1 each year. 4

District transfers between high schools are designed to accommodate the educational needs of individual students. Decisions regarding school of attendance should be based on the educational growth of the child.

Any student transfer must abide by the WIAA transfer guidelines, which states:

A student who transfers from any school into a member school after the fourth consecutive semester following entry into Grade 9 shall be ineligible for competition for one calendar year, unless the transfer is made necessary by a total change in residency by parent(s) or a waiver has been provided. The calendar year of suspension will be determined from the latest date among the following: a student's last day of attendance at school, last day of attendance at athletic practice, or last day of competition."

Any student who transfers from any school into a member school after the second consecutive semester following entry in to grade 9 shall be eligible for nonvarsity competition for one calendar year, unless the transfer is made necessary by a total change in residency by parent(s) or a waiver has been provided. The calendar year will be determined from the latest date among the following: A student's last day of attendance at school, last day of attendance at athletic practice, or last day of competition. (WIAA Transfer Guidelines)

TRANSFER OR FOREIGN STUDENTS

Transfer students, other than those who transfer under Wisconsin open enrollment provisions, should be treated as ineligible athletes until the Athletic Director at the receiving school has had the opportunity to completely check all aspects of athletic eligibility (WIAA-District).

PHYSICAL EXAM

Students must have a completed Athletic Participation Form on file at school prior to any practice/tryout/competition. This certification of physical fitness must be administered and signed by a medical physician. A physical exam taken on or after April 1st is good for the next two school years provided an alternate year card is signed by a parent and returned to cover the second year. A physical exam taken prior to April 1st is good until the end of that school year, and the following year if an alternate year card is signed by a parent and returned to cover the second year. NO PHYSICAL FORM ON FILE, NO PARTICIPATION. NO EXCEPTIONS.

INSURANCE

Parents must sign the Athletic Participation Form (blue or pink) to certify that athletes are covered by adequate health insurance in case of injury. If parents do not have insurance they must purchase insurance.

AMATEUR STATUS

- A. A student/athlete may not receive reimbursement in any form – cash, merchandise, jackets, watches, billfolds, gift certificates, sweatshirts, etc. – for achievement related to athletics (school awards are acceptable).
- B. A student/athlete may not allow the use of her/his name, picture, personal appearance, etc., as an athlete to promote a commercial or other profit-making endeavor.
- C. A student/athlete may not participate in athletics under a name other than her/his own name. 5

SPORTS ACTIVITIES OUTSIDE OF SCHOOL

A student/athlete in a given sport may not participate in that same sport in activities outside of school either as a team member or an individual or independent entry during the same time he/she is participating with the school team.

A student/athlete may not be instructed in any sport except during the school season of a sport by the person who will be her/his coach in that sport in the following season with the exception of the five (5) day WIAA contact rule during the summer.

THE RULES ABOVE ARE GENERAL STATEMENTS OF WIAA POLICY. FOR ADDITIONAL RULES, DETAILS, OR EXCEPTIONS, SEE THE ATTACHED WIAA RULES OF ELIGIBILITY BULLETIN.

WEST ALLIS - WEST MILWAUKEE CODE OF CONDUCT

This code of conduct is a year-round standard. It must be followed in season/out of season including vacation times. Students participating in extracurricular activities are expected to comply with the rules established by the WIAA, the District, the school and the coach/advisor.

ATTENDANCE REQUIREMENTS

All students must be in attendance for at least the last four hours of the school day on the day of a contest, competition, performance and/or practice. If a student participant does not satisfy this attendance requirement, the student shall not participate in any contest, competition, performance, and/or practice on the same day as the absence. Individual exceptions, such as documented family emergencies, school field trips, college visits or other absences that are pre-excused by the Athletic Director or building administrator are accepted.

Note: The discovery of a violation of any of these attendance/eligibility rules after the contest or event will result in suspension from participation on the next event or contest date.

ALCOHOL/DRUGS/TOBACCO

1. The use of alcohol/drugs/tobacco is expressly prohibited by the WIAA.
2. Further, it is a violation of this Code for individuals to be in attendance where alcohol or drugs are being illegally consumed, regardless of whether or not the student athlete is consuming.
3. The student athlete is responsible for his or her presence at events where alcohol, or drugs are illegally consumed. Students should use judgment to refrain from being present where there is a high likelihood of alcohol, or illegal drug use.
4. The penalty for alcohol/drugs tobacco use will be 30 percent of the total season(s) for each offense.
5. The penalty for being in attendance where alcohol or illegal drugs are present will be 20 percent of the total season(s) for each offense. ** The Athletic Director has the discretion to modify sanctions if the student shows adequate proof that he/she made reasonable efforts to leave premises as soon as practical where alcohol or drugs were being illegally consumed when said substances were discovered to be present.
6. The penalties for hosting a party or assembly where alcohol and/or drugs are present will be 60 percent or greater of the total season(s).

7. 30/20 percent penalties will compound with each infraction of the total season(s).
8. The District expects that students will provide truthful answers to all questions regarding his or her personal actions, and will cooperate with investigations of the Athletic Code violations. Falsification of information given during an investigation and/or falsification of any records used to obtain eligibility will subject the students to a double penalty under this Section.
9. Student athletes who self-report their Athletic Code violations to the Athletic Director or building administrator may have the first violation suspension reduced by up to one-half. A “self-reporting athlete” is a student who reports his/her violation of the Athletic Code prior to the (first knowledge of the event by the Athletic Director or building administrator) beginning of the investigation into that violation.

NOTE: Penalty percentage that cannot be completed in one sport season will be rolled over into the next sport season. Athletes who quit a sport or are injured will not be considered as having served their penalty.

HAZING/BULLYING/HARASSMENT VIOLATIONS

Per School Board Policy and the Districts Pupil’s Rights and Responsibilities Handbook: “Harassment, intimidation, and bullying are prohibited in all academic and nonacademic settings. This includes, but is not limited to, school classrooms and hallways, school buses, cafeterias, athletic competitions, field trips, locker rooms, and cooperative work programs” (Board Policy 411.1, Student Rights and Responsibilities Handbook, p. 18).

In addition to the policy referenced above, any incidents of hazing/bullying/harassment at any time during participation in athletics will be subject to disciplinary action.

TRAVEL

Students must travel to and from all extracurricular events with the team WHEN the school/district provides transportation UNLESS a parent submits the completed district travel permission form prior to the event. This form permits parent transportation ONLY of his or her own child. This form is available directly from coaches.

OTHER RULE INFRACTIONS

1. Participants will abide by the District’s Pupil Rights and Responsibilities Handbook, School Board policies, and individual school rules.
2. Criminal conduct will subject a participant to penalties. For example, ticketed offenses (other than traffic violations) often trigger Athletic Code sanctions.
3. General conduct in and out of school shall be such as to bring no discredit to the school, the student, her/his parents or guardians, or the activity.
4. A student serving an in-school or out-of-school suspension for a violation of the general school rules will also be automatically suspended from practices and contests/activities scheduled on the day(s) suspended from school. If no contest/activity is scheduled during the suspension, depending on the severity of the infraction, the student may or may not be able to participate in the next contest/activity following the suspension depending on the discretion of the Athletic Director and/or building administrator. Students will also have uniform restrictions on the days that they are serving suspensions.
5. If a student is injured or in an out-of-school suspension, the penalty will begin when the student is reinstated.

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6. The penalty for school behavior infractions/out-of-school suspensions will be up to 25% of the total season(s) for each offense.

7. 25 percent penalties of the season(s) will compound with each infraction.

NOTE: Penalty percentage that cannot be completed in one sport season will be rolled over into the next sport season. Athletes who quit a sport or are injured will not be considered as having served their penalty.

RULES OF COACHES/ADVISORS

Coaches may add team rules in addition to the rules in this Code. Coach's rules must not contradict or supersede the Athletic Code.

All team/activity rules established by the coach/advisor shall be reviewed and approved by the Athletic Director before distribution to participants and parents. Distribution of rules to participants and parents shall occur at the parent meeting at the beginning of each individual sport season.

Each advisor/coach shall inform participants of the District Athletic/Activity Code Agreement as well as their team rules at the beginning of the season/activity.

PENALTIES FOR VIOLATION OF CODE

Participants in athletics or activities who violate the code of conduct subject themselves to one or more of the following possible punishments/consequences depending upon the severity:

1. Warning.
2. School/community service.
3. Suspension from competition for a number of games or time period specified by the Athletic Director or Activity Hearing Board or school administrator.
4. Dismissal from the team/activity.
5. Denial or forfeiture/return of any awards given to the student athlete by the school or School District.
6. Restitution and/or proper apology during period of suspension or removal prior to any reinstatement.
7. Penalties will compound in accordance with multiple or repeat infractions.
8. When suspended if a student chooses to quit the sport/activity or the sport does not allow for the full penalty, the student's penalty will be enforced with his/her next sport/activity.
9. Out-of-season penalties shall be enforced during the next sport/activity season(s) participation of the student.
10. Other penalties that are deemed appropriate by the Activity Hearing Board or Administration.

NOTE: Penalty percentage that cannot be completed in one sport season will be rolled over into the next sport season. Athletes who quit a sport or are injured will not be considered as having served their penalty.

SPECIAL NOTE: ANY STUDENT/ATHLETE SUSPENDED FROM WIAA SPORTS DURING THE WIAA TOURNAMENT SERIES (REGIONAL/SECTIONAL/STATE) FOR VIOLATION OF THIS CODE OF CONDUCT MUST MISS THE ENTIRE TOURNAMENT SERIES. 8

DUE PROCESS

When a violation of this code is observed by a staff member, coach/advisor, or reported to school staff, the school administration or Athletic Director shall be informed as soon as practical.

The Athletic Director shall notify the participant alleged to have violated this Code of the infraction, and an investigation shall take place. An administrator or designee other than the school principal shall conduct the investigation. Interviews with students accused of violation of the Code do not have to include the student's parents/guardians.

After the investigation, the Athletic Director determines 1) whether the violation occurred, and 2) the consequence/penalty for violations found. If during the investigation, the participant admits to the violation, the Athletic Director has the right to determine and initiate a penalty immediately.

Written notice of the violation(s) and consequent penalty(s) shall be mailed to the parent(s) once the investigation is complete. The head coach and assistant coach will also be made aware of the violation(s) and penalty(s).

FIRST LEVEL APPEAL PROCEDURE

A student or parent may appeal the penalty or request the review of violations to the Activity Hearing Board if she/he believes that there was no violation of the Code. ***No appeals are allowed regarding consequences/penalties issued.*** A student is considered ineligible during the appeal process.

Parent(s)/student must appeal in writing to the Athletic Director ***within five business days*** from the date of written notice sent by the Athletic Director.

The Activity Hearing Board shall consist of at least three school/district staff members, but cannot include the principal, Athletic Director, or anyone involved with the investigation. Other decisions regarding the membership and organization of the Activity Hearing Board are to be determined at the individual school.

The Activity Hearing Board shall be convened no later than five business days upon receipt of the Notice of Appeal to hear the appeal and the evidence in the case, and to determine whether a violation has occurred. Athletes will be held out of all competition until a decision by the Activity Hearing Board is reached. The Hearing Board may 1) uphold the decision of the AD; 2) advise that the AD amend the decision; or 3) reverse the decision of the AD.

If the violation is found not to have occurred, the student will be reinstated. If the violation is found to have occurred, the student will serve out the consequence/penalty issued by the Athletic Director, UNLESS the Athletic Director amends the consequence/penalty based on the outcome of the hearing.

SECOND LEVEL APPEAL PROCEDURES

The only penalties associated with a violation of the rules established by the Athletic Director/coach/advisor that may be appealed to the Activity Hearing Board are those that involve suspension from a contest/activity or removal from the team/group. 9

A student and/or his/her parents or guardians may formally appeal the decision of the Activity Hearing Board to the school principal or designee. ***New evidence is required for this second level of appeal.*** The decision of the Activity Hearing Board shall continue in effect unless overturned or modified during the appeal procedure.

A second level appeal decision is a final decision.

GPA APPEAL

For students receiving a GPA of less than the District's standard of 1.5 and at the request of the parents, the Activity Hearing Board may review the student's academic progress to determine if there are circumstances that should be considered in modifying the standard for determining the student's scholastic eligibility. Under no circumstances can a student be eligible for participation if they do not meet the scholastic standard established by the WIAA. This determination is not appealable.

TRANSFER POLICY

Any student transfer must abide by the West Allis-West Milwaukee School District Athletic/Activity Code in addition to the WIAA rules. Any transfer to Hale from Central or from Central to Hale ***after the completion of their 9th grade year*** will include an ineligibility period of one calendar year from all athletics from date of transfer, regardless of past athletic participation. All WIAA rules also apply.

Ninth (9th) graders who apply for transfer must sit out the remainder of the 9th grade year.

The only way to maintain athletic eligibility outside of this process would be due to:

1. A change of primary residence of parent/guardian, or
2. A school district initiated educational transfer or a documented case related to students safety.

A modified WIAA (Wisconsin Interscholastic Athletic Association) guideline will be followed regarding student participation in activity programs. A student who has participated in a WIAA activity or Athletic Department sponsored activity in one high school will be ineligible for one season of the activity from his/her transfer to another building. For non-Athletic Department activities, the student may participate beginning on the effective date of their enrollment in another high school.

Effective: June 25, 2007

Revised: June 8, 2015 10

2015-2016 High School Athletic Eligibility Information Bulletin

To: Student-Athletes and Their Parents

From: Wisconsin Interscholastic Athletic Association and
(School)

Your high school is a member of the Wisconsin Interscholastic Athletic Association. The following rules and regulations are developed by the member schools of the WIAA and govern the participation by boys and girls in school athletics and in some instances, impact upon sports activities outside the school.

This information bulletin is a **summary** of the WIAA OFFICIAL HANDBOOK as it pertains to those rules and regulations. Both student-athletes and their parents should have an understanding of these requirements. Equally important is that student-athletes and/or parents talk to their principal or athletic director if they have any question about these regulations. For additional information on Rules of Eligibility see the WIAA Handbook, or visit the WIAA website at www.wiaawi.org.

This bulletin does not discuss specific penalties for all violations. The reason is that penalties vary depending upon the nature of the violation. In addition, schools often have established penalties or periods of ineligibility which are greater than the minimum prescribed by WIAA rules.

There also are exceptions and other permissive provisions in some rules. Student-athletes and their parents should discuss all athletic eligibility related situations with the school principal or athletic director who, if necessary, will get a decision, interpretation, or opinion from the WIAA office.

Student-athletes, as well as parents are asked to read this bulletin, then sign it and have their signature statement (attached) on file at their school prior to practicing and competing.

These are WIAA eligibility rules, which are **current for the 2015-2016 school year**:

AGE

A student shall be ineligible for interscholastic competition if he/she reaches his/her 19th birthday before August 1 of any given school year.

ACADEMICS

A student-athlete must meet school and DPI requirements defining a full-time student and have received no more than one failing grade (including incompletes) in the most recent school issued grade reporting period. Note: Some member schools adopt code and academic policies and other participation requirements which are more stringent than WIAA minimum requirements. In those instances the schools requirements prevail and must be applied as written.

ATTENDANCE

A student-athlete is eligible for interscholastic competition at a member school if he/she is carried on the attendance rolls as a duly enrolled full-time Grade 9, 10, 11 or 12 student in that member school. (Subject to satisfying all other eligibility requirements.)

Note: A full-time student is further defined as one where the member school is responsible for programming 100% of the student's school day. The student is eligible for like or similar awards, privileges and services as all the other students and meets all obligations and responsibilities as other students, without exception.

A. A student must complete eligibility in the four consecutive years starting with Grade 9 and the three consecutive years starting with Grade 10, unless there are documented extenuating circumstances and a waiver has been provided.

B. A student is ineligible if he/she has graduated from a school offering studies through Grade 12 or its equivalent.

C. A student who graduated in May or June retains eligibility for (a) any portion of a spring athletic schedule not completed by the end of the academic year and (b) the school's summer athletic schedule.

D. A student is ineligible if he/she has not been enrolled in some school by the 17th day of a semester or trimester, except upon request of a school in special cases involving sickness, accident, military service, social services assignment, e.g.

E. A student-athlete may not participate in school sports in more than four different years, and a student-athlete may not participate in the same sport more than one season each school year.

DETERMINING RESIDENCE FOR PUBLIC SCHOOL STUDENTS

A full-time student, whether an adult or not, is eligible for varsity interscholastic competition only at the school within whose attendance boundaries his/her parents reside, within a given school district, with these additional provisions:

A. Board of Education approved full-time student(s), paying their own tuition and residing full time with parents in their primary residence shall be afforded eligibility. Transfer students are subject to provisions outlined in the transfers section of this document and in the Senior High Handbook.

B. The residence of a student's guardians shall determine eligibility in cases where both parents of a student are deceased. The execution of guardianship papers in situations where one or both parents are living does not by itself make a student eligible.

C. In the event of a divorce or legal separation, whether pending or final, a student's residence at the beginning of the school year shall determine eligibility, except in situations involving transfer after the fourth consecutive semester following entry into grade 9. For the purpose of this rule, attendance at one day of school and/or attendance at one athletic practice shall determine 'beginning of school year.' Under this rule, a student who transfers after the beginning of the school year shall be ineligible at the new school unless approval is granted by the Board of Control in

accordance with the transfer and/or waiver provisions as described in the WIAA HS Handbook. 11

- D. A student whose tuition is paid by the school within whose attendance boundaries parents reside or by the state and is enrolled in a district approved program may be eligible at either school (first priority to school of residence) but (a) may not participate at both schools in the same year and (b) academic ineligibility accompanies student upon transfer. Transfer restrictions may also apply.
- E. A student whose tuition is paid by the school within whose attendance boundaries parents reside or by the state or who is participating full time in a legislated open enrollment option must meet all statutory timeline requirements. This provision extends the opportunity to decline attendance at the new school and continue at his/her school of residence. If the student begins the school year at the new school and then transfers back to school of residence after attending one or more days of school or one or more athletic practices, he/she shall be subject to transfer provisions as outlined in the transfer Section of this document.
- F. A student may continue being eligible in the same school even though parent(s) and/or student move from within that school's attendance boundaries, provided enrollment is continuous (unbroken in that school).
- G. After a student-athlete has not participated and/or has had their eligibility restricted for one calendar year due to reasons relating to residence and/or transfer, he/she becomes eligible.
- H. A student-athlete will not be eligible if his/her attendance at a particular school resulted from undue influence (special consideration because of athletic ability) on the part of any person.
- I. A student-athlete who has been declared ineligible at a school for disciplinary reasons, academic reasons or due to another State Association's provision retains that ineligibility status if he/she transfers to another school.
- J. Except in situations involving transfer after a student's fourth consecutive semester, a full-time student whose residence in a given district and attendance at a member school does not conform with any of the provisions outlined above shall be eligible for nonvarsity competition only, for one calendar year, unless a waiver is provided as outlined in the WIAA HS Handbook under Waivers. Transfer students are subject to transfer provisions as outlined in the transfer section of this document and in the Senior High Handbook.

DETERMINING RESIDENCE FOR NONPUBLIC SCHOOL STUDENTS

A full-time student, whether an adult or not, is eligible for varsity interscholastic competition only if the student is residing full time with parents in their primary residence with these additional provisions:

- A. In the event of a divorce or legal separation, whether pending or final, a student's residence at the beginning of the school year shall determine eligibility except in situations involving transfer after a student's fourth consecutive semester. For the purpose of this rule, attendance at one day of school and/or attendance at one athletic practice shall determine 'beginning of school year'. Under this rule, a student who transfers after the beginning of the school year shall be ineligible at the new school unless approval is granted by the Board of Control in accordance with the waiver provisions as described in the WIAA HS Handbook under Waivers. Transfer restrictions may also apply.
- B. Residing full time with guardians shall determine eligibility in cases where both parents of a student are deceased. The execution of guardianship papers in situations where one or both parents are living does not by itself make a student eligible.
- C. A student may continue being eligible in the same school even though parent(s) and/or student move from within that school's traditional attendance area, provided enrollment is continuous (unbroken in that school).
- D. A student who has been in attendance in a nonpublic, self-contained school (i.e. grades K-12 or 7-12) for at least one complete school year prior to reaching Grade 9 and has not broken enrollment during that time is eligible in that nonpublic school upon entering Grade 9.
- E. Except in situations involving mid-year transfer and/or transfer after the fourth consecutive semester students attending member residential schools shall be eligible at the member school provided they reside at the school or reside full time with parents in their primary residence.
- F. Except in situations involving transfer after a student's fourth consecutive semester, a full-time student attending a nonpublic school but not residing in accordance with any of the provisions outlined above shall be eligible for nonvarsity competition only, for one calendar year, unless a waiver is provided as outlined in the WIAA HS Handbook under Waivers.

TRANSFERS

A full-time student may be afforded up to eight consecutive semesters of interscholastic eligibility upon entry into Grade 9. **Transferring schools at any time may result in restrictions being imposed on eligibility, or in some cases a denial of eligibility.** For the purpose of this rule, attendance at one day of school and/or attendance at one athletic practice shall determine 'beginning of school year.' These additional provisions relate to transfer cases:

- A. A student who transfers from any school into a member school after the fourth consecutive semester following entry into Grade 9 shall be ineligible for competition at any level for one calendar year, unless the transfer is made necessary by a total change in residence by parent(s). The calendar year (365 days) will be determined from a student's first day of attendance at the new school.
- B. Open enrolled and/or tuition paying students entering 9th and/or 10th grade at the beginning of the school year and who are within the first four consecutive semesters of high school will be afforded unrestricted eligibility provided all other rules governing student eligibility are met.
- C. Open enrolled and/or tuition paying students entering 11th and/or 12th grade as transfer students are ineligible to practice and/or compete for one calendar year, but may practice.
- D. 9th grade students who transfer after the beginning of the school year and with written consent from both schools directly involved shall be restricted to nonvarsity opportunities for the remainder of the school year. Restrictions are removed upon entering 10th grade.
- E. 10th grade students who transfer after the beginning of the school year and with written consent from both schools directly involved shall be restricted to nonvarsity opportunities for one calendar year (365 days beginning with first day of attendance at the new school).
- F. In the event of divorce or legal separation, whether pending or final, residence at the beginning of the school year shall determine eligibility for students entering 9th and/or 10th grade. In situations involving transfer after the fourth consecutive semester following entry into grade 9 the student is ineligible to compete at any level for one calendar year, but may practice.
- G. District policies with respect to intra-district transfer do not supercede WIAA transfer rules in situations involving post-4th semester transfers. Intra-district transfers occurring after the fourth consecutive semester following entry into grade 9 result in the student being ineligible for competition at any level for one calendar year (365 days beginning with first day of attendance at the new school), but may practice. 12

H. Unless transfer, including an accompanying change of parents residence, is effective at the outset of a semester, a student cannot establish eligibility at his/her new school until the fifth calendar day of such transfer.

I. If within the first four consecutive semesters following entry into grade 9, a student who transfers more than once in any given school year shall be ineligible for all interscholastic competition for the remainder of that current school year and will be eligible for nonvarsity opportunities only for the balance of the calendar year. In situations involving transfer after the fourth consecutive semester following entry into grade 9 the student is ineligible to practice and compete at any level for one calendar year, but may practice..

J. A student may not have eligibility in more than one member school at the same time. A parent or parents who move from a primary residence within one school's attendance boundaries, to a secondary residence within another school's attendance boundaries, may be required by the Board of Control to provide evidence of a total move.

K. A student who transfers from any school, whether or not a member school, with a status of ineligibility for disciplinary reasons, academic reasons and/or as a result of another State Association's regulation or sanction, retains such status at his/her new school for the same period as decreed by the former school.

L. No eligibility will be granted for a student whose residence within a school's attendance boundaries, with or without parents, or whose attendance at a school has been the result of undue influence (special consideration due to athletic ability or potential) on the part of any person, whether or not connected with the school.

PHYSICAL EXAMINATION and PARENT'S PERMISSION

A student-athlete whether an adult or not, must have written permission of parents to participate in school athletics, an emergency information form, and he/she must have a physical examination (signed by a licensed physician, physician's assistant or advanced practice nurse prescriber) every other school year.

A physical examination taken April 1 and thereafter is valid for the following two school years. Physical examination taken before April 1 is valid only for remainder of that school year and the following school year.

TRAINING and CONDUCT

A student-athlete must follow his/her school's code of conduct (training rules) on a year-round basis.

A. A student-athlete who violates his/her school's code of conduct during the season of a sport (start of practice to final game) must be suspended from competition for a period of time specified in the code (minimum of one meet) if the violation involves (a) possession and/or use of alcohol, (b) possession and/or use of tobacco, including chewing tobacco and (c) use, possession, buying or selling of controlled substances, street drugs and performance enhancing substances (PES).

B. The member school will determine minimum penalties for violation of any other provisions of its code of conduct, including out of season offenses and for any other unacceptable conduct contrary to the ideals, principals and standards of the school and this Association including but not limited to criminal behavior.

C. A student-athlete who violates his/her school's code of conduct at times other than during the actual season of a sport must be disciplined by the school, the nature of such discipline to be determined by the school as indicated in its code of conduct.

D. A student-athlete who violates any part of the school or WIAA's code of conduct resulting in suspension for any portion of WIAA-sponsored tournament competition must be immediately declared ineligible for the remainder of tournament series in that sport. During the WIAA Tournament, an ineligible athlete may not suit up.

E. A student-athlete, disqualified from a contest for flagrant or unsportsmanlike conduct, is also suspended from the next competitive event.

F. Any player who in the judgment of the official, intentionally spits on, strikes, slaps, kicks, pushes or aggressively physically contacts an official at any time shall be immediately ineligible for competition a minimum of 90 calendar days from the date of confrontation. In addition, the player is ineligible to compete for the first 25% of the next season in that same sport.

G. A school must provide an opportunity for the student to be heard prior to a penalty being enforced. If a student appeals a suspension, according to the schools appeal procedure, the student is ineligible during the appeal process.

H. Schools/individuals are prohibited during the regular season and the WIAA tournament series from practicing for regional, sectional, and state tournament preparation at sites and facilities hosting WIAA tournaments.

AMATEUR STATUS

A student-athlete must be an amateur in all recognized sports of this association in order to compete in any WIAA sport.

A. A student-athlete may not accept, receive or direct to another, reimbursement in any form of cash or merchandise such as shirts, jackets, sweaters, sweatshirts, jerseys, warm-ups, equipment, balls, duffle bags, backpacks, watches, rings, billfolds, coupons, gift certificates, regardless of their value for athletic accomplishments, such as being on a winning team, being selected for the school varsity team, or being a place winner in an individual tournament, e.g.

B. A student-athlete may receive awards for school achievement which are symbolic (non-utilitarian) in nature – badges, certificates, trophies, medals, banners, ribbons, pictures, plaques, event T-shirts, event hats, game balls, unattached emblems, letters, season highlight DVD or video, e.g.

C. A student-athlete may not receive compensation or benefit, directly or indirectly, for the use of name, picture, and/or personal appearance, as an athlete. This includes receiving free and/or reduced rates on equipment, apparel, camps/clinics/instruction and competitive opportunities that are not identical for any and all interested students..

D. A student-athlete may not be identified (with or without permission) as an athlete, provide endorsement as an athlete or appear as an athlete in the promotion of a commercial/advertisement and/or profit-making event, item, plan, or service.

E. A student-athlete may not participate in school athletics or in sports activities outside the school under a name other than his/her own name. 13

SPORTS ACTIVITIES OUTSIDE OF SCHOOL

A student-athlete in a given sport may not compete in that same sport outside of school either as a team member or an individual or independent entry during the same time he/she is participating with the school team. Violation of this rule results in loss of eligibility for the remainder of the season (including the WIAA tournament series).

A. WIAA rules do not prevent athletes from practicing with nonschool teams or from receiving private skills instruction during the school season. However, they may not participate in any nonschool games, including scrimmages against other teams.

(1) This restriction applies to normal nonschool games as well as "gimmicks," such as reduced numbers competition (3-on-3 basketball, 6 player soccer, e.g.), fun runs, etc.

(2) During the season, athletes may participate in a skills contest with approval of the school. Specific skill contests (punt, pass, and kick, shooting contests e.g., free throws, 3 point, drive, chip and putt) isolate separate skills outside of the traditional competition setting. The skill contest may not include physical contact or extreme fatigue as the actual sport competition. Fun runs are not considered skills contests. There can be no school coach involvement. All other eligibility rules including amateur status apply.

(3) A student who was a member of a school team during the previous year may not delay reporting for the school team beyond the school's official opening day of practice in order to continue nonschool training and/or competition.

B. During the school year before and/or after the school season of a sport and in the summertime, members of a school's team may voluntarily assemble with their teammates (without school and/or school coach involvement) at their own discretion.

C. A student-athlete or his/her parents must pay the fee for specialized training or instruction such as camps, clinics, and similar programs.

D. A student-athlete may not be instructed except during the school season of a sport and approved summer contact days by the person who will be his/her coach in that sport in the following school season. The sports of baseball, cross country, golf, gymnastics, soccer (must conclude by July 31 for fall soccer), softball, swimming, tennis, track & field, and wrestling are exempt from this rule, BUT only (a) during the summer months and (b) if the program involved is not limited to individuals who are likely to be candidates for the school team in that sport in the following season.

E. A student-athlete must not participate in an all-star game or similar contest except for summertime activities (a) within the same league or program (e.g., softball game between divisions of same league) or (b) in which a team is selected to represent a league in post-season play (e.g., Babe Ruth league team). Some post-season all-star opportunities may be permitted for 12th graders who have completed high school eligibility in a particular sport. Check with your Athletic Director to be certain.

F. Schools/individuals are prohibited during the regular season and the WIAA tournament series from practicing for regional, sectional, and state tournament preparation at sites and facilities hosting WIAA tournaments.

USE OF STUDENT IMAGE

The participation of student-athletes in school and WIAA tournaments may result in the use of student-athlete images in promotion of school and WIAA events.

In order to facilitate good communication, all questions regarding athletic participation at your school should be addressed to your athletic administrator.

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DETACH AND RETURN TO ATHLETIC DIRECTOR

PARENT-ATHLETE RULES OF ELIGIBILITY SIGN-OFF FORM - 2017-2018

I certify that I have read, understand, and agree to abide by all of the information contained in this bulletin. I further certify that if I have not understood any information contained in this document, I have sought and received an explanation of the information prior to signing this statement.

School Name

Parent/Guardian's Signature Please Print Name Date

Student-Athlete's Signature Please Print Name Date

This form must be completed and submitted to the Athletic Director prior to a student being declared eligible to practice and compete.